

REQUEST FOR QUOTATION

22 June 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.06.226

PR No. 6.032/ 17-June-2021

REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE PHILIPPINE TRAVEL EXCHANGE (PHITEX) ORGANIZING COMMITTEE SITE INSPECTION IN SUBIC, ZAMBALES AND NEARBY ENVIRONS


Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT 1	<p>SCOPE OF WORK/DELIVERABLES</p> <p>I. ACCOMMODATION REQUIREMENTS</p> <p>a. <u>Stay dates: July 1 to 2, 2021 (overnight)</u> 3 rooms single occupancy (deluxe/suite) 15 rooms twin occupancy (standard/deluxe)</p> <p>b. <u>Stay dates: July 1 to 3, 2021 (two nights)</u> 3 rooms twin occupancy (standard/deluxe)</p> <p>Total room requirement: 21 rooms Total room nights: 24 RNs</p> <p>II. LAND TRANSPORTATION</p> <p>Provision of 7 Toyota Grandia VAN for the shuttle service of the PHITEX 2021 Site Validation RT-PCR Test on June 29, 2021 to pick up from Residence (Metro Manila and NCR plus) to PCMC and/or UP PGH and vice versa</p> <p>Provision of 7 Toyota Grandia VAN shuttle service of the PHITEX 2021 Validation Site Inspection in Subic, Zambales and nearby environs.</p> <p>July 1, 2021 - 7 vans to pick up the PHITEX 2021 Site Validation Team from their respective residences</p>	P700,600.00	P700,600.00

<p>and proceed to Subic itinerary to be provided on a daily basis</p> <p>July 2, 2021 – Morning in Subic, Zambales and nearby environs – Afternoon 6 vans to depart for Metro Manila and NCR plus to drop off the PHITEX 2021 Site Validation Team to their respective residences</p> <p>July 3, 2021 – In the morning, 1 van in Subic, Zambales and nearby environs for the meetings and site inspection – Afternoon departure for Metro Manila and NCR plus to drop off the Validation Site inspection team to their respective residences</p> <p>III. MEALS AND BEVERAGES</p> <p>Provision of Meals (subject for the approval of the project officer)</p> <ul style="list-style-type: none"> - Provision of 1 breakfast for 39 pax on 01 July 2021 (Php 500/day/pax) - Provision of 2 AM snacks for 39 pax on 01-02 July 2021 (Php 300/day/pax) - Provision on 1 AM snacks for 5 pax on 03 July 2021 (Php 300/day/pax) - Provision of 2 lunches for 39 pax on 01-02 July 2021 (Php 1,000/day/pax) - Provision of 1 lunch for 5 pax on 03 July 2021 (Php 1,000/day/pax) - Provision of 2 PM snacks for 39 pax on 01-02 July 2021 (Php 300/day/pax) - Provision of 1 PM snacks for 5 pax on 03 July 2021 (Php 300/day/pax) - Provision of 1 dinner for 39 pax on 01 July 2021 (Php 1,200/day/pax) - Provision of 1 dinner for 5 pax on 02 July 2021 (Php 1,200/day/pax) <p>Provision of Health and Safety Tour Kit /Travel necessities – tissue, wipes, 50 ml alcohol, three sachets of mosquito repellent and or off lotion, disposable hooded emergency raincoats, gloves, KF94 face masks and face shields.</p>		
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	<p>First Aid Kit on board the tour vehicle with essential medicines (antacid for upset stomach, headache, an antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.)</p> <p>Provision of enough umbrellas/raincoats on board for the participants in case it rains.</p> <p>Provision for on-site related expenses as the need arises (Incidental and other miscellaneous expenses)</p> <p>Other requirements:</p> <ul style="list-style-type: none"> • Coordination with TPB in all other matters required for the smooth implementation of the tour. • Designation of a point person who will coordinate with TPB • Accommodation of additional requirements that may be mutually agreed upon by the TPB and the service provider as long as it is within the bid price. <p>DURATION: 3D/2N DESTINATION: SUBIC, ZAMBALES AND ENVIRONS NO. OF PAX: 39 PAX INDICATIVE DATES: 01-03 JULY 2021</p> <p><i>*See attached Technical Specifications*</i></p>		Total: P700,600.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P700,600.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **28 June 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Thank you very much.


ELOISA A. ROMERO
 Head, Procurement and General Services Division

Contact Person

(MISS) GENESIS WEIYN B. LEE

Contact No.

0921-702-9239

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's / Business Permit 2021
2. PhilGEPS Registration Certificate
3. BIR Registration / TIN
4. Company Profile
5. DOT/TPB Accreditation Certificate
6. Notarized Omnibus Sworn Statement