

Request for Quotation

July 23, 2021


The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;


Quotation No. TPB-PR.2021.07.264
PR 7.026

Requirements : **TOKENS AND GIVEAWAYS FOR THE PHITEX 2021**

Project Title : **PHITEX 2021 POST-TOURS**

Quantity	Particulars		Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT 1	Type	Mini Guitar from Guagua, Pampanga		400,000.00
	Size/Length	16 inches		
	Material	Laminated Wood		
	No/type of string	Four (4) Nylon strings		
	Color	100 pcs Yellow 100 pcs Blue		
	Packaging	Individually Bubble wrapped in corrugated carton with gift ribbon and fragile sticker		
	Design	With event name stamped in iron heat/ engraved on wood (design to be provided by TPB). With a wooden stand, description card, TPB's complementary note (design to be provided by		

		<p>TPB), and care maintenance guide.</p> <p>Please see below the sample design.</p> 		
	<p>Other Requirements</p>	<p>Please submit a similar sample/s based on the approved specifications and design.</p> <p>The sample submitted must be of similar representation of the items to be delivered and will be used as a basis for the bid evaluation.</p> <p>Sample items must be sustainable products from the community.</p> <p>Failure to submit/present a similar sample based on the above specification will not be considered and will be disqualified.</p>		
	<p>Delivery period and schedule</p>	<p>Initial Delivery: September 10, 2021 – 100 pieces per color Final Delivery: September 20, 2021 – 100 pieces per color</p> <p>Price quotation must be inclusive of all taxes and delivery cost to the Tourism Promotions Board.</p>		
	<p>Quantity</p>	<p>200 pieces</p>		
	<p>Unit Cost</p>	<p>PHP 2,000.00 / unit</p>		

LOT 2			200,000.00
	Type	Hand-painted clay pots with saucer from Sto. Tomas, Pampanga	
	Size	9 to 11 cm in diameter	
	Material	Clay	
	Color	Hand-painted	
	Packaging	Individually Bubble wrapped in corrugated carton with gift ribbon and fragile sticker.	
	Design	<p>With event name, direct printing and/or stamped on the base of the saucer (design to be provided by TPB).</p> <p>With a description card, TPB's complementary note (design to be provided by TPB), herb seed pack, and care guide.</p>  <p><i>*sample item only</i></p> <p>Final design subject to the approval of TPB.</p>	
Other Requirements	<p>Please submit a similar sample/s based on the approved specifications and design.</p> <p>The sample submitted must be of similar representation of the items to be delivered and will be used as the basis for the bid evaluation.</p> <p>Sample items must be sustainable products from the community.</p> <p>Failure to submit/present a similar sample based on the above specification will not</p>		

		be considered and will be disqualified.		
	Delivery period and schedule	Initial Delivery: September 10, 2021 – 100 pieces per color Final Delivery: September 20, 2021 – 100 pieces per color Price quotation must be inclusive of all taxes and delivery cost to the Tourism Promotions Board.		
	Quantity	200 pieces		
	Unit Cost	PHP 1,000.00 / unit		
<p>ADDITIONAL TECHNICAL REQUIREMENTS</p> <p>The following additional technical requirements must be submitted together with the proposal.</p> <ol style="list-style-type: none"> 1. Certification from the manufacturer indicating that the product are from the following: <ul style="list-style-type: none"> - Mini Guitar: Guagua, Pampanga - Hand-painted clay pots: Sto. Tomas, Pampanga 2. Proposal must include actual sample based on the provided technical specifications. 3. Indicate the actual dimensions of the box in the proposal. 4. Indicate the actual weight of the item with packaging in the proposal. 				
Terms	30 days upon receipt of invoice			
ABC	Php 600,000.00 inclusive of all applicable taxes			

Please submit your quotation and legal documents not later than **July 30, 2021, 12:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.


ELOISA A. ROMERO
 BAC Secretariat

Contact Person **SOCRATES G. TORRES**
Contact No 8525-93-18 loc. 266
soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement