

August 2, 2021

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. TPB-RFQ 2021.08.280
PR No. 8.002

Requirements: Supply and Delivery of Toner for Sharp Photo Copier Machine

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
4 pcs	TONER (MX-237FT) AR-6023N – COA & OCOO	Php6,800.00	Php27,200.00
3 pcs	TONER (MX-20FT) MX-B201D-Chasher	4,133.00	12,399.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php39,599.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph not later than **6 August 2021 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.


ELOISA A. ROMERO
 Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr
 Contact number: 02 8525 -7312 / 8525 – 9318 to 27

Note: All entries must be typewritten on your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit

- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN