

19 August 2021

**REQUEST FOR QUOTATION (RFQ)**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No. TPB-PR 2021.08.310**

**Requirement:** Supply and Delivery of Online and Offline Technical Requirements and Provision of Technical Support During the Implementation of the Travel Bingo Challenge Episode 2

Quantity	Particulars	Estimated Unit Price (PhP)	Estimated Total Amount (PhP)
1 Lot	<p><b>Technical Requirements and Support for the Travel Bingo Challenge with Provision for Full Dry-run /Rehearsal</b></p> <p><b>Date of Implementation: 1<sup>st</sup> Week of September 2021</b>  <b>Total Episodes: Seventeen (17)</b>  <b>Target Audience:</b> Bingo enthusiasts / General X, Y, and Z / Balikbayan / Overseas Filipino Workers (OFW)</p> <p><b>Deliverables</b></p> <ul style="list-style-type: none"> <li>A. Conduct seventeen (17) shooting/episode days to cover for implementing the Travel Bingo Challenge Episode 2 games.</li> <li>B. Online and offline technical requirements that will efficiently and effectively result in a seamless yet entertaining game.</li> <li>C. Provision of studio venue, audio capture, studio-based streaming, audio and lighting, game props/materials, and Bingo Master costume</li> </ul> <p><b>Eligibility Requirements</b></p> <ul style="list-style-type: none"> <li>1. Must be a Filipino owned, operated, and legally registered company that handles production of online and offline special events for three (3) years under the Philippine laws;</li> <li>2. Must have successfully handled an Online Interactive Game in the past two (2) years</li> <li>3. Must have handled at least two (2) tourism-related projects/events.</li> <li>4. All key personnel to be assigned to the project must have a minimum three (3) years of relevant experience</li> </ul>	990,000.00	990,000.00

**Technical Documents**

1. Articles of Incorporation, SEC, DTI, CDA registration certificate, whichever is applicable
2. List of ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid within the past 3 years. (Include the following information: client, project, contract amount, contract duration, status)
3. Company Profile
4. CV of the Key personnel using the TPF6 Form. The document to be submitted need not be notarized
5. Rendering of the proposed Virtual Studio following the design guidelines
6. Statement of compliance with the schedule delivery and the technical specifications provided in the Terms of Reference.

**Schedule of Payment**

Phase	Payment Tranche	Percentage of Payment
Phase 1: Upon approval of the final technical requirements as agreed with the final program scenario	1st payment	15%
Phase 2: After the technical dry run/rehearsal for the travel bingo games	2 <sup>nd</sup> payment	35%
Phase 3: After the implementation of all episodes and upon submission of the following: 1. Statement of Account 2. Terminal Report 3. Program Flow	Final payment	50%

**Other Terms and Conditions**

	<ol style="list-style-type: none"> <li>1. All costs to include delivery, ingress, and egress costs for every episode, including dry run/rehearsal, as agreed with the final schedule.</li> <li>2. The game itself should be displayed in a recognizable form such that the player can follow the play and interact appropriately.</li> <li>3. Operators must take all reasonable steps to ensure that the guidelines for dealing with drawing numbers/letters and matching are done systematically.</li> <li>4. The distribution of information must be transmitted simultaneously to all player devices designed to receive information within the game.</li> </ol> <p><b>Legal Documents</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Mayor/Business Permit</li> <li>3. Income/Business Tax Return Certificate</li> <li>4. Omnibus Sworn Statement (revised form)</li> </ol> <p><b>Attachments:</b></p> <ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• TPF6 Form</li> <li>• Revised Omnibus Sworn Statement</li> </ul> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>• <b>All entries must be typewritten in your company letterhead and the proposal must be duly signed by your authorized representative</b></li> <li>• <b>Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</b></li> </ul>		
Terms	As stated		
Delivery	As stated		
ABC	PhP990,000.00 inclusive of applicable taxes		

Please submit your **proposal together with the technical and legal documents** enumerated above to email address *janet\_villafranca@tpb.gov.ph* not later than **27 August 2021, 5:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery.

The **submission of the proposal and other documents shall be in one (1) compressed file folder, any submission not in this format will not be considered.** For easy identification of email, the subject shall be in this format: **Technical Requirements for Travel Bingo2\_<Company Name>**

Thank you very much.

**ELOISA A. ROMERO**

Head, Procurement and General Services Division  
Administrative Department