

## REQUEST FOR QUOTATION

09 August 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2021.08.289

**PR No.** 8.003

**REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE PHILIPPINE TOURISM INFLUENCERS PROGRAM (PTIP) IN BATANGAS AND PUERTO GALERA, MINDORO 2021**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p><b>SERVICES OF A TOUR OPERATOR FOR THE PHILIPPINE TOURISM INFLUENCERS PROGRAM (PTIP) IN BATANGAS AND PUERTO GALERA, MINDORO 2021</b></p> <p><b>INDICATE DATE:</b> 01-06 October 2021 (5D/4N)</p> <p><b>SCOPE OF WORK/DELIVERABLES:</b></p> <p><b>ACCOMMODATION</b>  <b>San Jose, Mindoro</b>            Overnight stay            15 rooms/ deluxe type of room with complimentary breakfast</p> <p><b>Manansalay</b>  <b>LaSersitas Casitas and WaterSpa Beach Resort</b>            2 Nights            15 rooms/ deluxe type of room with complimentary breakfast</p> <p><b>Puerto Galera</b>  <b>Infinity Resort in Puerto Galera</b>            15 rooms/ Overnight stay- deluxe type of room with complimentary breakfast</p>	P995,000.00	P995,000.00

<p><b>LAND TRANSPORTATION</b></p> <p><b>PRE-DEPARTURE</b></p> <p>1 VAN in Metro Manila to be allocated during the RTPCR Test</p> <p>1 back-up van during the departure from point of origin of TPB Personnel to Airport</p> <p><b>TOUR PROPER</b></p> <p>TRANSFER-In from SAN JOSE Airport to HOTEL</p> <p>5 vans</p> <p>5 vans for the whole period of tour (7 days) including transfer -out from Hotel in Puerto Galera/ Metro Manila</p> <p><b>POST TOUR</b></p> <p>5 vans or Bus transfer in from airport to hotel/ during the</p> <p><i>Note: Transportation Itinerary must be approved and shall be provided by the project officer in charge.</i></p> <p><b>BOAT TRANSFER (25 PAX)</b></p> <p>Boat ride San Jose Island Hopping</p> <p>Boat ride Bulalacao Island Hopping</p> <p>Boat ride Puerto Galera Scuba diving</p> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>* Uniformed, presentable and trained drivers</li> <li>* Gasoline, toll and parking fees</li> <li>* Dispatcher/coordinator per vehicle</li> <li>* Provision of first aid kit on board</li> <li>* Provision of proper, approved, clean signage for the vehicles</li> <li>*provision of Mineral Water/ candies/ wet tissue</li> </ul> <p><i>Unit: Grandia 2018</i></p> <ul style="list-style-type: none"> <li>*inclusive of overtime of the driver</li> </ul> <p><b>In terms of health and safety protocols</b></p> <ul style="list-style-type: none"> <li>*Daily disinfection of the vehicle</li> </ul> <p><b>TOUR AND ACTIVITIES (25 PAX)</b></p> <ul style="list-style-type: none"> <li>* Island Hopping Tour in San Jose and Bulalacao</li> <li>*Free Diving in Puerto Galera</li> <li>*Watersports Activity in Grace Island Resort including Island Hopping</li> </ul>		
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<p>*Tour in Panaytayan Mangyan settlement and traditional handicrafts and beaded necklaces/ weaving center in San Jose</p> <p>*Culinary and Farm Tour in Bulalacao</p> <p>* Island Tour at Bulalacao</p> <p>*Heritage Tour in Taal, Batangas</p> <p>*Tour in Sto. Tomas Mindoro</p> <ul style="list-style-type: none"> <li>● Services of a five (5) <b>Licensed DOT-accredited Regional English-speaking Tour Guide</b> (1 Tour Guide per van)</li> <li>● <b>Environmental and Entrance Fees</b> (to be determined by TPB based on the recommended sites and attractions of DOT Regional Office)</li> </ul> <p><i>*Secured sponsorships or discounted rates should be deducted from the total expenses*</i></p> <ul style="list-style-type: none"> <li>● <b>Provision of Health and Safety Tour Kit /Travel necessities</b> – tissue, wipes, 1.76 oz. or 50g sanitizer, 150 ml alcohol, five sachets of mosquito repellent and or off lotion, disposable hooded emergency raincoat, towel, gloves, N95 (20 pax) and face shield (20 pax).</li> <li>● <b>First Aid Kit on board the tour vehicle with essential medicines</b> (antacid for upset stomach, headache, an antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.) 5 sets</li> <li>● Provision of enough umbrellas on board for the participants in case it rains. 20 pcs</li> <li>● Provision of giveaways produced by the local community of Mindoro 20 sets</li> </ul> <p><b>Note:</b> <i>Kindly coordinate with the Project Officer on the details.</i></p> <ul style="list-style-type: none"> <li>● Provision for on-site related expenses as the need arises amounting to PhP100,000.00</li> </ul> <p>-Airport Terminal Fees (option)</p> <p>-Porter Fees (option)</p> <p>-Incidental and other miscellaneous expenses (e.g., sampling of local delicacies, etc.)</p> <p>-Health Concerns</p>		
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Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php995,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **16 August 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

1. Mayor's Permit/ License 2021
2. BIR Registration / TIN
3. Company Profile/ Reference
4. PhilGEPS Certificate
5. Omnibus Sworn Statement
6. DOT Accreditation Certificate / TPB Certificate of Membership

Thank you very much.

**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact Person

**(MISS) GENESIS WEIYN B. LEE**

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

#### **ELIGIBILITY REQUIREMENTS**

- Must be a member of DOT recognized organization
- Properties must be DOT Accredited or with Certificate to Operate Authority
- Must have handled at least three (3) government projects/events
- Must be a Local Tour Operator of the Region or can handle the destinations mentioned above.