

REQUEST FOR QUOTATION

18 August 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.08.305
PR No. 7.037

REQUIREMENTS: CATERING SERVICES FOR THE TPB'S PARTICIPATION IN THE 32ND PHILIPPINE TRAVEL MART (PTM) -2ND POSTING

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>SPECIFIC REQUIREMENTS</p> <p>Target Date: 01 October 2021 (Opening Ceremony) Venue: SMX Convention Center Manila, Pasay City</p> <ul style="list-style-type: none"> • Provide Catering Services for 40 persons • Serve the 2 snacks and lunch in buffet set up • For lunch, meals to include one (1) vegetable dish, two (2) meat dishes (chicken/pork, beef), soup, rice, dessert, and bottled water • For Snacks, there should be at least three different types of snacks and beverage (tea and coffee or cold beverage – juice) • Free flowing coffee and tea, bottled water throughout the function • Complete dining set-up • Buffet table with linen and centerpiece • Chairs with cover • Uniformed staff <p><i>Note: The event/ activity date is subject to change due to the uncertain situations and community restrictions brought about by the Covid-19 pandemic.</i></p>	P60,000.00	P60,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP60,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **25 August 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

1. Mayor's Permit/ License 2021
2. BIR Registration / TIN
3. Company Profile/ Reference
4. PhilGEPS Certificate
5. Omnibus Sworn Statement
6. SMX Accreditation Certificate

Thank you very much.



ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

(MISS) GENESIS WEIYN B. LEE

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.