

## REQUEST FOR QUOTATION

18 August 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2021.08.306

**PR No.** 8.031

**REQUIREMENTS: TRANSPORTATION SERVICES FOR THE 2ND TRAVEL AND TOURISM TECHNOLOGY FORUM (TTF2)**


Quantity	Particulars	Estimated Unit Price	Estimated Total Amount																
1 LOT	<p><b>TRANSPORTATION SERVICES FOR THE 2ND TRAVEL AND TOURISM TECHNOLOGY FORUM (TTF2)</b> 7-8 October 2021 Manila, Philippines (Hybrid Event)</p> <p><b>SCOPE OF SERVICES:</b> 1. To provide transportation services on the following schedule:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> <th>QTY / Vehicle Type</th> <th>Passenger / Destination</th> </tr> </thead> <tbody> <tr> <td>6-8 Oct 2021</td> <td>Whole Day</td> <td>2 Vans</td> <td>TPB Secretariat Within Metro Manila</td> </tr> <tr> <td>6-8 Oct 2021</td> <td>Whole Day</td> <td>2 Vans</td> <td>Local Speakers Within Metro Manila</td> </tr> <tr> <td>7-8 Oct 2021</td> <td>Whole Day</td> <td>3 Vans</td> <td>Delegates Within Metro Manila</td> </tr> </tbody> </table> <p><i>* Final itinerary to be provided by TPB before the event</i></p> <p>2. To conform on the following general requirements: a) Preferably at least 2017 model, fully air-conditioned and well-maintained unit b) Provision of a professional driver with good personality and good grooming. In addition, driver</p>	Date	Time	QTY / Vehicle Type	Passenger / Destination	6-8 Oct 2021	Whole Day	2 Vans	TPB Secretariat Within Metro Manila	6-8 Oct 2021	Whole Day	2 Vans	Local Speakers Within Metro Manila	7-8 Oct 2021	Whole Day	3 Vans	Delegates Within Metro Manila	P240,000.00	P240,000.00
Date	Time	QTY / Vehicle Type	Passenger / Destination																
6-8 Oct 2021	Whole Day	2 Vans	TPB Secretariat Within Metro Manila																
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	<p>must be wearing full face protection against COVID-19 at all times.</p> <p>c) Must have implemented the safety and health protocols issued for Transportation Vehicles</p> <p>d) Inclusive of gasoline, overtime and other fees (<i>if necessary</i>)</p> <p>e) Must have a first-aid kit and bottled mineral waters on board</p> <p>f) Vehicles should be properly disinfected and sanitized regularly</p> <p>g) Must be willing to provide services on Send-Bill arrangement.</p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP240,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **26 August 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

1. Mayor's Permit/ License 2021
2. BIR Registration / TIN
3. Company Profile / List of Drivers and copies of LTO issued Driver's License
4. PhilGEPS Certificate
5. Omnibus Sworn Statement
6. DOT Accreditation Certificate
7. Department of Transportation (DOTr) Certificate with Transport Operator Certification
8. DTI Business Registration/SEC Certificate or its equivalent

Thank you very much.

  
**ELOISA A. ROMERO**  
 Head, Procurement and General Services Division

Contact Person **(MISS) GENESIS WEIYN B. LEE**

Note: **All entries must be typewritten in your company letterhead.**  
 Price Validity shall be for a period of thirty (30) calendar days.