

**NOTICE TO PROCEED**

**MR. BRENDON JAY A. CORNES**  
Authorized Representative  
**RBHC COURIER SERVICE**  
3190 F. Roxas St., Sta. Ana Manila

Dear **Mr. Cornes**:

Following the approval of the attached Purchase Order, notice is hereby given to **RBHC COURIER SERVICE** to proceed upon receipt of this Notice for the requirements of **Packaging and door to door courier service of promotional materials to the Philippine Overseas Labor Office in Toronto, Ontario Canada**, with contract price amounting to **Thirty-one Thousand Five Hundred Pesos Only (PhP31,500.00)**, inclusive of all applicable taxes.

**RBHC COURIER SERVICE** is responsible for performing the services under the terms and conditions of the Purchase Order and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Keep one (1) copy and return the other to the Tourism Promotions Board (TPB).

Very truly yours,

  
**MARIA ANTHONETTE C. VELASCO-ALLONES**  
Chief Operating Officer   
Date: 20 September 2021

*Conforme:*

\_\_\_\_\_  
**RBHC COURIER SERVICE**  
Date:

*BIDS AND AWARDS COMMITTEE RESOLUTION NO.2021-293*