

**PURCHASE ORDER**

Supplier : <b>RBHC COURIER SERVICE</b>	P.O. No. : <b>2021.09.245</b>
Address : <b>3190 F. Roxas St., Sta. Ana, Manila</b>	Date : <b>September 27, 2021</b>
TIN : <b>219 962 955 000</b>	Mode of Procurement : <b>Small Value Procurement</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Metro Manila, Luzon, Visayas, Mindanao</b>	Delivery Term: <b>Within 30 days from pick up of items from TPB</b>
Date of Delivery: <b>Packaging and delivery start 1 day after the pick up of items from TPB Office</b>	Payment term: <b>30 Days</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	Packaging and door to door courier of collateral and giveaways for the Philippine Motorcycle Program Items: 1 box : 100 pcs. Vest and 100 T-Shirt / Total of 6 boxes per consignees Destinations: 1) Ponteверda, Negros Occidental 2) La Union 3) Lumban, Laguna 4) Bulacan 5) San Pablo City 6) Butuan City	1	22,000.00	<b>P</b> 22,000.00

**(Total Amount in words):** **Twenty-two Thousand Pesos Only** **22,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

*Le Sy*  
**LEAH MARIE C. SY**  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

**Acting Head, Administrative Department**  
\_\_\_\_\_  
Designation

Fund Cluster 03  
Funds Available: Php 22,000.00  
  
**MARLITO D. RODRIGUEZ**  
\_\_\_\_\_  
Manager, Finance Department

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_

