

PURCHASE ORDER

Supplier : EMR Courier Services International Inc.	P.O. No. : 2021.10.261
Address : Warehouse 2 Ever Gotesco Mall, Alabang Zapote Road, Pamplona 2 Las Pinas City	Date : October 14, 2021
TIN : 008 801 981 000	Mode of Procurement : Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Metro Manila, Luzon, Visayas, Mindanao	Delivery Term: Within 30 days from pick up of items from TPB
Date of Delivery: Pick up date to be advised by the TPB	Payment term: 30 days from receipt of invoice

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	Packaging, Storage and door to door delivery of Corporate Collateral and Giveaways The scope of work and services are enumerated in the attached Request for Quotation No. 2021.09.363 and Bid Quotation submitted by EMR Courier Service International, Inc. The copy of Request for Quotation No. 2021.09.363 and the Bid Quotation submitted by EMR Courier Service International, Inc. is attached herewith and shall form as integral part of this Purchase Order note: Lot 5 of PR 7.016 Philippine Motorcycle Tourism Corporate Giveaways and Collaterals with Storage, Packaging and courier services	1	225,680.00	P 225,680.00

(Total Amount in words): Two Hundred Twenty-Five Thousand Six Hundred Eighty Pesos **225,680.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

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LEAH MARIE A. SY

Signature over Printed Name of Authorized Official

Date

Acting Head, Administrative Department

Designation

Fund Cluster : 03	ORS/BURS No. : _____
Funds Available: PhP 225,680.00	Date of the ORS/BURS: _____
MARLITO D. RODRIGUEZ Manager, Finance Department	Amount : _____

