

PURCHASE ORDER

Supplier : <u>RBHC COURIER SERVICE</u>	P.O. No. : <u>2021.10.254</u>
Address : <u>3190 F. Roxas St., Sta. Ana, Manila</u>	Date : <u>October 5, 2021</u>
TIN : <u>219 962 955 000</u>	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Various Domestic Destinations</u>	Delivery Term: <u>Within 30 days from pick up of items from TPB</u>
Date of Delivery: <u>Packaging and delivery start 1 day after the pick up of items from TPB Office</u>	Payment term: <u>30 Days</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	Packaging and door to door delivery of PHITEX 2021 Seller Delegate Kits. The scope of work and services are enumerated in the attached Request for Quotation No. 2021.09.350 and Bid Quotation submitted by RBHC Courier Service. The copy of Request for Quotation No. 2021.09.350 and the Bid Quotation submitted by RBHC Courier Service is attached herewith and shall form as integral part of this Purchase Order Note: PHITEX 2021 Seller Delegate Kits	1	72,250.00	P 72,250.00

(Total Amount in words): Seventy-Two Thousand Two Hundred Fifty Pesos **72,250.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier


LEAH MARIE CASY
 Signature over Printed Name of Authorized Official

Date

Acting Head, Administrative Department

 Designation

Fund Cluster : 03
 Funds Available: Php 72,250.00

MARLITO D. RODRIGUEZ
 Manager, Finance Department

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____