

Request for Quotation

August 31, 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.08.323

PR No. 8.040

Requirements : SHIPMENT OF PROMO MATERIALS TO CANADA

Project Title : SHIPMENT OF PROMO MATERIALS TO PHILIPPINE OVERSEAS LABOR OFFICE

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: MS. MARIA LOURDES REYES Philippine Overseas Labor Office 160 Eglinton Avenue East Suite 200 Toronto Ontario M4P 3B5 Canada Tel No. (416) 9758252 Fax No. (416) 9758277 Hotline: 647 9927656 Primary email: polotr@bellnet.ca Secondary/alternate email: polotoronto.2019@gmail.com</p> <p>Shipper Name / Address: MS. KRISANDRA A. CHEUNG Acting Head, BMAD Marketing Communications Department Tourism Promotions Board 4th Floor Legaspi Towers 300 Roxas Blvd., Manila</p>	33,100.00	33,100.00

Tel. No.: **632-8247-0813**

I. SCOPE OF WORK/DELIVERABLES:

TPB requires the services of a shipment company that would be able to provide the following:

- Door to Door Air Freight Delivery Service
- Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel surcharge, and other applicable charges to be shouldered of the winning bidder.
- Charge should be based on actual weight or dimension
- Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

Packing List:

Items – TPB Corporate Giveaways / Promotional Materials

No. of Boxes: 2

Details of Descriptions:

Box Number	Item	Quantity	Price per Unit	Total Amount
BOX No. 1 Actual Weight 3 kgs. L= 10 cm W= 24 cm H= 69 cm Weight Base of Dimension 3.312 kgs.	Destination Philippine Poster	20 pcs.	0.69 USD	13.96 USD
BOX No. 2 Actual Weight 38 kg L= 26 cm W= 36 cm H= 52 cm	Assorted Destination Map Brochures	1,100 pcs	0.25 USD	272.45 USD

	Weight Base of Dimension 9.73 kg.	TOTAL DECLARE VALUE	USD 286.41		
Terms	30 days upon receipt of invoice				
ABC	Php 33,100.00 inclusive of all applicable taxes				

Please submit your quotation and legal documents not later than **September 10, 2021, 12:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.


ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266
soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement