

September 9, 2021

### REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No.** TPB-RFQ 2021.09.345  
**PR No.9.021**

**Requirements:** **Supply and Delivery of Personal Protective items for TPB Employees Months of October – December 2021 (4<sup>th</sup> Quarter)**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
18,000 pcs	<b>Ascorbic Acid + Zinc</b> (30 pcs x 200 pax x 3 Months) <ul style="list-style-type: none"> <li>• Film-coated tablet or capsule</li> <li>• Each tablet should contain:                Sodium Ascorbate 500-562.5 mg (Vitamin C)                Zinc Sulfate Monohydrate 27.5 mg (equivalent to 10 mg elemental Zinc)</li> </ul>	10.00	180,000.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php180,000.00</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) not later than **15 September 2021 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.

  
**ELOISA A. ROMERO**  
 Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr  
 Contact number: 02 8525 -7312 / 8525 – 9318 to 27

**Note: All entries must be typewritten on your company letterhead.**  
 Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Omnibus Sworn Statement
- f. Company profile (New Supplier)