

28 September 2021

### REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. **TPB-RFQ 2021.09.360**  
PR No. **9.037**

Requirements : Corrective Maintenance Services of Air-conditioning at COA

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 lot	Corrective Maintenance Services for the repair of old 3TR Carrier floor Mounted Air-conditioning at the COA – Newly Renovation Room Description: - General Cleaning of Unit - Reprocessing, Flushing, Leak Testing & commissioning of unit - Mobilization & Demobilization	Php7,100.00	Php7,100.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php7,100.00</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) not later than **4 October 2021 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.



**ELOISA A. ROMERO**  
Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr  
Contact number: 02 8525 -7312 / 8525 – 9318 to 27

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile (for New Supplier)