

**PURCHASE ORDER**

Supplier : <b>RBHC COURIER SERVICE</b>	P.O. No. : <b>2021.10.263</b>
Address : <b>3190 F. Roxas St., Sta. Ana, Manila</b>	Date : <b>October 19, 2021</b>
TIN : <b>219 962 955 000</b>	Mode of Procurement : <b>Small Value Procurement</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Metro Manila, Luzon, Visayas, Mindanao</b>	Delivery Term: <b>Within 30 days from pick up of items from TPB</b>
Date of Delivery: <b>Packaging and delivery start 1 day after the pick up of items from TPB Office</b>	Payment term: <b>30 days from receipt of invoice</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	Packaging and door to door delivery of tokens for guest speakers of Weekly Members' Chat batch 3 <b>Items:</b> TPB Notebook Leather Cover with gift box, Kain na Book, TPB Notebook, Bamboo Ballpen with phone holder, Anello-type bag Weight of box: 3 kgs Dimension: 43 cm x 31 cm x 11 cm Volumetric Weight: 4.20 kgs. Destinations and Number of Consignee: • Metro Manila – 21 consignees • Luzon – 6 consignees • Visayas – 2 consignees • Mindanao – 1 consignee • Germany – 1 consignee Nothing follows	1	32,500.00	<b>P</b> 32,500.00

**Total Amount in words: Thirty-two Thousand Five Hundred Pesos Only** **32,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

*Le Sy*  
**LEAH MARIE G. SY**  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

**Acting Head, Administrative Department**  
\_\_\_\_\_  
Designation

Fund Cluster 03  
Funds Available: PhP 32,500.00  
**MARLITO D. RODRIGUEZ**  
\_\_\_\_\_  
Manager, Finance Department

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_

**TOURISM PROMOTIONS BOARD PHILIPPINES**

