

## Request for Quotation

October 7, 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.10.374

PR No. 10.004 CPBD

Requirements : COURIER SERVICES

Project Title : DISTRIBUTION OF TPB ANNUAL REPORT 2020

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT	<p>Door to Door Delivery of TPB Annual Report 2020</p> <p><b>Items:</b> Document Size: 8.25 x 11.7 inches (folded) Pages: 28 pages including front and back cover</p> <p><b>Destinations:</b></p> <ul style="list-style-type: none"> <li>• Metro Manila</li> <li>• Luzon</li> <li>• Visayas</li> <li>• Mindanao</li> </ul> <p><b>Recipients:</b> Office of the President, Office of the Vice President, Senate, House, GCG, NAP, DOT, DOT Regional Offices and sub-offices, DOT-Attached Agencies, TTAs</p>	54,050.00	54,050.00

Terms	30 days upon receipt of invoice		
ABC	Php <b>54,050.00</b> inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **October 13, 2021, 12:00 Noon thru** email at [soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph), subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.



**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact Person

**SOCRATES G. TORRES**

Contact No

8525-93-18 loc. 266

soc\_torres@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement

## TPB Annual Report 2020

Technical Specifications: TPB Annual Report 2020	
Type:	Document/Publication
Weight:	142g per piece
Size:	8.25 x 11.7 inches (folded)
Pages:	28 pages total including front and back covers

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