

October 6, 2021

3rd Posting

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. TPB-RFQ 2021.10.370

PR No. 8.032 / 9.041

Requirements: **Supply and Delivery of Office Supplies for 2nd Semester 2021**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
15 can	Air Freshener, Aerosol Type	Php120.00	Php1,800.00
50 bxs	CLIP, Back fold, 15mm, 12 pcs/box	10.00	500.00
15 bxs	FOLDER, Pressboard - Legal size (240mm x 370mm) white, with green edge	1,000.00	15,000.00
3 packs	Laminating Film, A4 size, 125 microns 100's/pack	500.00	1,500.00
120 rlls	TAPE, Transparent (48mm X 50mm	35.00	4,200.00
35 carts	TONER CART, HP W2040A, Black	4,500.00	157,500.00
25 carts	TONER CART, HP W2041A, Cyan	5,900.00	147,500.00
25 carts	TONER CART, HP W2042A, Yellow	5,900.00	147,500.00
25 carts	TONER CART, HP W2043A, Magenta	5,900.00	147,500.00
20 carts	TONER CART, HP HP975K, Black	3,500.00	70,00.00
15 carts	TONER CART, HP HP975C, Cyan	5,800.00	60,000.00
15 carts	TONER CART, HP HP975Y, Yellow	5,800.00	60,000.00
15 carts	TONER CART, HP HP975M, Magenta	5,800.00	60,000.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php873,000.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph not later than **11 October 2021 at 5:00 pm**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.



ELOISA A. ROMERO
BAC Secretariat

Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr

Contact number: 02 8525 -7312 / 8525 – 9318 to 27

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate on the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile (**New Supplier**)
- f. Certificate of Authorized HP Reseller for Toner**