

MICECONnect 2021
12-16 November 2021
Boracay Island

FOOD AND BEVERAGE REQUIREMENTS DURING THEMED DINNERS

Technical Specifications
As of 18 October 2021, 6PM

I. BACKGROUND

Dubbed as MICECONnect, a spin-off to the country's largest conference for local industry practitioners, is hybrid platform which will connect Sellers and Buyers of MICE products and services.

In particular, this effort will be in partnership with the MICE Boracay Alliance, allowing the destination to be promoted and considered for domestic MICE events while keeping in place the island's travel, health and safety protocols.

The MICECONnect event will be held in a hybrid format, with domestic Buyers joining onsite and Sellers participating in a virtual platform. It will combine business-to-business (B2B) meetings, familiarization tour, and networking activities in aid of generating MICE business across the country.

In this regard, the TPB is in need of establishments (hotel or resort) with the DOT Certificate to Operate in Boracay that will provide the food and beverage requirements for the participants of MICECONnect on 13-15 November 2021.

II. EVENT INFORMATION

Event	MICECONnect 2021
Date	12-16 November 2021 Five (5) days
Destination	Boracay Island
Number of Pax	40-50 pax

III. TECHNICAL SPECIFICATIONS

	Date / Meal Requirement / Approved Budget for the Contract	Requirements
Lot 1	13 November 2021, Saturday 7:00 – 8:30 PM Themed Welcome Dinner P 200,000.00	<ul style="list-style-type: none">• Incentivized / pre-arranged / exclusive welcome dinner in managed buffet set up in an al fresco setting or aesthetically presentable indoor setting fit for MICE clients *with venue styling/ decoration and table centerpiece• Establishments' health and safety protocols including disinfection and physical distancing practices in place• All dietary restrictions of participants to be taken into consideration

	Date / Meal Requirement / Approved Budget for the Contract	Requirements
		<ul style="list-style-type: none"> • With a minimum of one (1) round of drinks (choice of: beer, juice, bottled water or soft drinks) • With six (6) bottles of red and white wine • With an existing stage and basic sound system • With in-house performers that can render an appropriate 5- to 10-minute performances and/or 20-minute ambient entertainment performance, depending on the theme • Coordination with the DMC that will mount the appropriate musical / cultural entertainment • Provision of 50 giveaways/ dinner tokens for the participants • With uniformed waitstaff on standby who are knowledgeable of the menu and the establishment
Lot 2	<p>14 November 2021, Sunday 7:00 – 8:30 PM</p> <p>Themed Dinner</p> <p>P 200,000.00</p>	<ul style="list-style-type: none"> • Incentivized / pre-arranged / exclusive themed dinner in managed buffet set up in al fresco setting or aesthetically presentable indoor setting fit for MICE clients *with venue styling/ decoration and table centerpiece • Establishments’ health and safety protocols including disinfection and physical distancing practices in place • All dietary restrictions of participants to be taken into consideration • With a minimum of one (1) round of drinks (choice of: beer, bottled water, juice or soft drinks) • With six (6) bottles of red and white wine • With an existing stage and basic sound system • With in-house performers that can render an appropriate 5- to 10-minute performance and/or 20-minute ambient entertainment performance, depending on the theme • Provision of 50 giveaways for the participants / dinner tokens • With uniformed waitstaff on standby who are knowledgeable of the menu and the establishment

	Date / Meal Requirement / Approved Budget for the Contract	Requirements
Lot 3	15 November 2021, Monday 7:00 – 8:30 PM Themed Farewell Dinner P 200,000.00	<ul style="list-style-type: none"> • Incentivized / pre-arranged / exclusive farewell dinner in managed buffet set up in al fresco setting or aesthetically presentable indoor setting fit for MICE clients *with venue styling/ decoration and table centerpiece • Establishments’ health and safety protocols including disinfection and physical distancing practices in place • All dietary restrictions of participants to be taken into consideration • With a minimum of one (1) round of drinks (choice of: beer, bottled water, juice or soft drinks) • With six (6) bottles of red and white wine • With an existing stage and basic sound system • With in-house performers that can render an appropriate 5- to 10-minute performance and/or 20-minute ambient entertainment performance, depending on the theme • Coordination with the DMC that will mount the appropriate musical / cultural entertainment • Provision of 50 giveaways/ dinner tokens for the participants • With uniformed waitstaff on standby who are knowledgeable of the menu and the establishment

Important Note:

- *Bidders should submit a detailed breakdown of the budget bid proposal.*

II. ELIGIBILITY REQUIREMENTS

- Must comply with the legal and technical and other requirements under R.A. 9184 and its Revised Implementing Rules and Regulations
- Must be accredited by the Philippine Government Electronic Procurement System (PHILGEPS)
- Must be Filipino-owned, operated and legally existing under Philippine laws
- Must be accredited with the Department of Tourism (DOT) as a Hotel/Resort
- Must be compliant with the DOT-IATF Healthy and Safety Protocols
- Preferably a member of the Hotel Sales and Marketing Association of the Republic of the Philippines

Additional documents to be submitted:

1. Company Profile
2. BIR Registration Certificate with TIN / Tax Income Return
3. Valid Mayor's Permit / license to operate
4. DTI Business Registration / SEC Certificate
5. PhilGEPS accreditation certificate
6. Ominibus Sworn Statement dated before the bid deadline
7. DOT Certificate of Authority to Operate (CAO) as Staycation Hotel / Resort

III. SPECIAL / ADDITIONAL REQUIREMENTS

The hotel / resort must:

- Have been conferred / has applied for the WTTC Safe Travel Stamp
- Implement strict health and safety protocols within its premises
- Engage in the business of food and beverage for at least five (5) years at the date and time of the opening of bids
- Designate one point person who will coordinate with TPB
- Be flexible and could adjust immediately to urgent requirements without additional costs to the client
- Preferably have an account in the Land Bank of the Philippines
- Be willing to provide services on "send-bill" arrangement

Other Requirements

- Any other requirements that may be mutually agreed upon by the TPB and the supplier
- Must adhere to all requirements / protocols / guidelines issued and implemented by the Provincial Government of Aklan. Bidder should likewise be willing to respond to immediate/unforeseen changes in the specifications, activities, schedules based on IATF and LGU pronouncements

IV. OTHER TERMS AND CONDITIONS

Neither party shall be liable to the other for any failure to perform any obligation under any Agreement which is due to an event beyond the control of such party including but not limited to any Act of God, terrorism, war, Political insurgence, insurrection, riot, civil unrest, act of civil or military authority, uprising, earthquake, pandemic, flood or any other natural or man-made eventuality outside of our control, which causes the termination of an agreement or contract entered into, nor which could have been reasonably foreseen.

V. INVITATION TO SUPPLIERS

TPB invites hotels and resorts in Boracay to submit their bid proposals to TPB for the MICECONnect 2021. The proposals shall include, itemized costs of the event requirements.

The winning bidders shall be determined in accordance with the process of R.A. 9184 and its Revised IRR. **Award shall be based on the Lowest Calculated and Responsive Bid (LCRB) or Single Rated Bids per lot provided that it does not exceed the ABC per lot.**

VI. CONTACT PERSONS

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