

1 December 2021

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. **TPB-RFQ 2021.12.440**
PR No. 11.028

Requirements : Corrective Maintenance Services of Air-conditioning at Finance Manager

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 lot	Corrective Maintenance Service of Repair of Carrier Wall Mounted Supply and Installation of Brand new Fan Motor for the Carrier Wall Mounted air-conditioning unit at the Finance Manager Warranty: Ninety (90) Calendar Days on part and workmanship	Php11,100.00	Php11,100.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Ph11,100.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph not later than **7 December 2021 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.



ELOISA A. ROMERO
Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr
Contact number: 02 8525 -7312 / 8525 – 9318 to 27

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile (for New Supplier)