

21 October 2021

**REQUEST FOR QUOTATION (RFQ)**

The **TOURISM PROMOTIONS BOARD** invites you to submit proposal for the item/s listed below:

**RFQ No. TPB-PR 2021.10.396**

**Requirement: Supply and Delivery of 210 Food Packs for the Tourism Promotions Board Year-End Activity**


Quantity	Particulars	Estimated Unit Price (PhP)	Estimated Total Amount (PhP)
210	<p><b>Supply and Delivery of 210 Food Packs</b> Schedule of Delivery: 10 December 2021/11:00AM-12:00PM Distribution: 105 Packs - Delivery to TPB Office 105 Packs - Delivery to Residence</p> <ul style="list-style-type: none"> <li>• <i>Final breakdown of food packs to be confirmed on 26 November</i></li> <li>• <i>List of residence address shall be provided to the winning bidder</i></li> </ul> <p><b>Food Specification:</b> (Kenny Rogers SOLO B Roasted Chicken)</p> <p>Main Dish: ¼ Roasted Chicken 2 Regular Side Dish Rice</p> <p>Drinks: Preferably In Can Dessert: Corn Muffin</p> <p><b>Other Requirement:</b> Provision of at least two (2) persons-in-charge of pre-delivery and delivery preparations who will coordinate with TPB.</p>	1,000.00	210,000.00
	<p><b>Eligibility Requirements</b> Must be Filipino owned, operated and legally registered under Philippine laws</p>		

	<b>Technical Documents</b> Company Profile		
	<b>Legal Documents</b> 1. PhilGEPS Registration Certificate 2. Mayor/Business Permit 3. BIR Registration Certificate 4. Omnibus Sworn Statement (revised form)		
	<b>Attachments:</b> • Terms of Reference • Revised Omnibus Sworn Statement		
	<b>Note:</b> • <b>All entries must be typewritten in your company letterhead and the proposal must be duly signed by your authorized representative</b> • <b>Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</b>		
Terms	As stated in the Terms of Reference		
Delivery	10 December 2021		
ABC	Php210,000.00 inclusive of applicable taxes		

Please submit your **quotation together with the technical and legal documents** enumerated above to email address *janet\_villafranca@tpb.gov.ph* not later than **27 October 2021, 5:00PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery.

The **submission of the proposal and other documents shall be in one (1) compressed file folder, any submission not in this format shall not be considered.** For easy identification of email, the subject shall be in this format: **YEA Food Packs \_<Company Name>**

Thank you very much.

  
**ELOISA A. ROMERO**  
Head, Procurement and General Services Division  
Administrative Department