

## REQUEST FOR EXPRESSION OF INTEREST (REI) NO. 2022 – 001

### Services of a Research/Survey Company to Conduct the 2022 Tourism Promotions Board Customer Satisfaction Survey

1. The **Tourism Promotions Board**, through the **2022 Approved Corporate Operating Budget** intends to apply the sum of **Two Million Five Hundred Thousand Pesos Only (PhP2,500,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **REI No. 2022-001: Services of a Research/Survey Company to Conduct the 2022 Tourism Promotions Board Customer Satisfaction Survey**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **Tourism Promotions Board** now calls for the submission of eligibility documents for the **Services of a Research/Survey Company to Conduct the 2022 Tourism Promotions Board Customer Satisfaction Survey**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **04 February 2022, 10:00AM**, send to **bac\_sec@tpb.gov.ph**. The opening of the eligibility documents is on **04 February 2022, 10:30AM** through the virtual platform **Zoom**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from the BAC Secretariat of the **Tourism Promotions Board** through emails: **bac\_sec@tpb.gov.ph** and/or **janet\_villafranca@tpb.gov.ph**.
4. A complete set of Bidding Documents may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity on **26 January – 28 February 2022**, provided that Bidders shall pay the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (PhP5,000.00)**, not later than the submission of their bids.
5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **five (5) prospective bidders** who will be entitled to submit bids.

The criteria and rating system for short listing is:

CRITERIA	PERCENT WEIGHT
I. Applicable Experience of the Consultant/Consulting Firm	50%
II. Qualification of Principal and Key Personnel of the Consultant/Consulting Firm	30%
III. Current Workload Relative to Capacity	20%

**The passing score is 85%**

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the **Quality-Cost Based Evaluation/Selection (QCBE/QCBS)** procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals]. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within **eleven (11) months, to commence from the date of acceptance of the Notice to Proceed until the presentation of the final report to TPB.**
9. The **Tourism Promotions Board** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*Eloisa A. Romero / Janet G. Villafranca*  
*BAC Secretariat, Tourism Promotions Board*  
*4/F Floor Legaspi Towers 300, Roxas Boulevard, Manila*  
*Tel. Nos. 8525-9318 loc. 273 / 8525-9318 loc. 270*  
*Email: bac\_sec@mis.tpb.gov.ph/bac\_sec@tpb.gov.ph/ janet\_villafranca@tpb.gov.ph*  
*Fax No. (02) 8526-5971*  
*Website: ww.tpb.gov.ph*

26 January 2022



**ATTY. VENANCIO C. MANUEL III**  
Chairperson  
Bids and Awards Committee

