

## TERMS OF REFERENCE

### **Project: Pest Control Services of TPB Premises (January to December 2022)**

#### A. Specifications

Areas covered (approx 2,500 sqm):

1. Entrance lobby of the 4th floor
2. Whole 4th floor (inside and outside office premises)
3. 3rd floor (inside and outside stockroom and old COA office)

Scope of Work:

1. General pest residual spraying with safe and appropriate chemicals for the control of cockroaches, ants, silverfishes, bedbugs, fleas and other crawling insects affecting public health.
2. Treatment of concerned areas such as stockrooms, toilets, built-in-cabinets, trash can, under kitchen, sink, garbage areas, floor drain, drainages, stagnant water, locker room, and other pest breeding places within the premises.
3. Misting a broad-spectrum insecticide with the use of electro-mist aerosol machine which transforms spray into microns (ultra-fine chemical droplets) with water base for an effective control of dengue mosquito, flies and other flying insects.
4. Administer rodent-control/ratbait setting in areas of concern.
5. Report and recommend findings to TPB-PGSD (Procurement and General Services Division)

#### B. Duration:

Twice a month pest control service from January 2022 to December 2022 = 24 times

#### C. Billing and Payment Terms

Winning bidder should provide a Statement of Account (SOA)/Billing Statement (BS) monthly or every after two (2) completed pest control service sessions. Payment shall be done every month, within 30 days from receipt of monthly SOA/BS.

#### D. Other Instructions

1. Winning bidder should provide a twice a month schedule of pest control to TPB Procurement and General Services Division (PGSD) for the necessary processing of work/entry permit.
2. Winning bidder should be able to comply with the existing TPB and Building Administration's (Legaspi Towers 300) COVID-19 guidelines, such as proper wearing of face mask and practice of social distancing. TPB and Building Administration will also require an advance copy of the supplier/technician's valid ID (preferably company ID) and updated

medical or barangay clearance or negative antigen or RT-PCR test. Such guidelines may change without prior notice. Kindly coordinate with PGSD regularly.

**\*\*\* Nothing Follows \*\*\***