

## PURCHASE ORDER

Supplier : **NICATTO Events and Marketing Dynamics Corp.**  
Address : **2017 Tower 1 High Street South Corporate Plaza, 26th cor. 9th Ave., Bonifacio Global City, Taguig City**  
TIN : **748 889 455 00001**

P.O. No. : **2022-02-022**  
Date : **February 23, 2022**  
Mode of Procurement : **Small Value Procurement**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TPB OFFICE**  
Date of Delivery: **as stated**

Delivery Term: **as stated**  
Payment term: **30 Days**

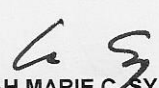
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Supply and delivery of Birthday Cake to TPB employees in various destinations. Quantity: 168 Cakes Brand: Preferably Goldilock, Red Ribbon, Max's or other brands for approval of TPB Size: At least 8 x 12 inches (Rectangle) Flavor: Mocha or Chocolate or other flavor for approval of TPB Dedication: "Happy Birthday form TPB Family Delivery date: on or before TPB's employees Birth Date Terms of Payment: 1 <sup>st</sup> Tranche – 25% of the total payment. Upon Complete Delivery of Cakes for 2 <sup>nd</sup> Quarter Celebrants of 2022 2 <sup>nd</sup> Tranche – 25% of the total payment -Upon Complete Delivery of Cakes for 3 <sup>rd</sup> Quarter Celebrants of 2022 3 <sup>rd</sup> Tranche - 25% of the total payment -Upon Complete Delivery of Cakes for 4 <sup>th</sup> Quarter Celebrants of 2022 4 <sup>th</sup> and Last Tranche- Remaining 25% of the total payment Upon Complete Delivery of Cakes for 1 <sup>st</sup>	1	201,600.00	P 201,600.00
<b>(Total Amount in words): Two Hundred One Thousand Six Hundred Pesos</b>					<b>201,600.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

 **Acting Head, Administrative Department**  
\_\_\_\_\_  
Designation

Fund Cluster **07**  
Funds Available: **Php 201,600.00**

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_

**MARLITO D. RODRIGUEZ**  
\_\_\_\_\_  
Manager, Finance Department

**TOURISM PROMOTIONS BOARD PHILIPPINES**

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