

February 9, 2022

### REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No.** TPB-RFQ 2022.02.034

**PR No.** 2.019

**Requirements:** **Supply and Delivery of HP Toner Cartridge for 1<sup>st</sup> Semester 2022**

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
4 carts	HP TONER CART, CF410 A, Black	Php4,440.00	Php17,763.20
4 carts	HP TONER CART, CF411 A, Cyan	5,616.00	22,464.00
4 carts	HP TONER CART, CF412 A, Yellow	5,616.00	22,464.00
2 carts	HP TONER CART, A2612 A, Black	3,900.00	7,800.00
2 carts	HP TONER CART, CF280A, Black	5,200.00	10,400.00
50 carts	HP TONER CART, HP416A W2040A, Black	4,800.00	240,000.00
30 carts	HP TONER CART, HP416A (W2041A), Cyan	6,000.00	180,000.00
30 carts	HP TONER CART, HP416A W2042A, Yellow	6,000.00	180,000.00
15 carts	HP TONER CART, HP416A W2043A, Magenta	6,000.00	90,000.00
15 carts	HP INK CART, HP975A, Black PageWide	4,000.00	60,000.00
10 carts	HP INK CART, HP975A, Cyan PageWide	5,000.00	50,000.00
10 carts	HP INK CART, HP975A, Yellow PageWide	5,000.00	50,000.00
10 carts	HP INK CART, HP975A, Magenta PageWide	5,000.00	50,000.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php980,891.20</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) not later than **14 February 2022 at 5:00 pm**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.

  
**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr

Contact number: 02 8525 -7312 / 8525 – 9318 to 27

Note: **All entries must be typewritten on your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- a. PhilGEPS Certificate (**updated**)
- b. Mayor's Business Permit (**2022**)
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile (New Supplier)
- f. **Certificate of Authorized HP Reseller**