

## REQUEST FOR QUOTATION

02 February 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2022.02.021

**PR No.** 1.033

**REQUIREMENTS: TRAVEL ESSENTIAL KIT SOUVENIR FOR THE WORLD TRAVEL AND TOURISM COUNCIL (WTTC) GLOBAL SUMMIT 2022 DELEGATES**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p><b>TRAVEL ESSENTIAL KIT</b></p> <p><b>Date:</b> 20 – 22 April 2022 in Manila  <b>Day 3 (Room Drop)</b>  <b>Required quantity:</b> 600 sets</p> <ul style="list-style-type: none"> <li>• A set of refreshing and calming products</li> <li>• Comes with a box</li> <li>• Composed of the following: <ul style="list-style-type: none"> <li>- Shampoo – 50ml</li> <li>- Conditioner – 50ml</li> <li>- Face and Body Wash – 120ml</li> <li>- Beauty Oil – 60ml</li> <li>- Chili Oil – 50ml</li> <li>- Meditation Balm – 15gms</li> <li>- Rice Bran Solid Perfume – 15gms</li> </ul> </li> </ul> 	P900,000.00	P900,000.00

	<p><b>*Note: Please ensure that the expiration date for the products should be August 2022 onwards.</b></p> <p><i>Bidder must submit actual sample output of products as specified above, including packaging before production for <b>end-users</b> quality check/validation.</i></p> <p><b>TARGET DELIVERY DATE</b></p> <p>The complete set of giveaways must be delivered to TPB and inspected on or before 21 March 2022.</p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP900,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **08 February 2022 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

1. Mayor's Permit/ License 2022
2. Income/Business Tax Return
3. Company Profile/ Reference
4. PhilGEPs Certificate
5. Omnibus Sworn Statement

Thank you very much.

  
**ELOISA A. ROMERO**  
 Head, Procurement and General Services Division

Contact Person **(MISS) GENESIS WEIYN B. LEE**

Note: **All entries must be typewritten on your company letterhead.**  
 Price Validity shall be for a period of thirty (30) calendar days.