

Request for Quotation

March 14, 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR_2022.03.080

PR No. 3.002

Requirements : Shipment of Promotional Materials and Giveaway for
Marine Diving Fair (MDF 2022)

| Quantity | Particulars | Estimated Unit Price (Php) | Estimated Total Amount (Php) |
|----------|---|----------------------------|------------------------------|
| Lot | <p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: MR. NIEL P. BALLESTEROS Philippine Department of Tourism Tokyo Office Embassy of the Philippines 5-15-5. Roppongi, Minato-ku, Tokyo, Japan 106-85-37</p> <p>Shipper Name / Address: MARIA DOLORES R. APAREJADO Tourism Promotions Board 4th Floor Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: +632-8247-0813</p> <p>I. SCOPE OF WORK/DELIVERABLES: TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> • Door to Door Air Freight Delivery Service • Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel | 75,000.00 | 75,000.00 |

surcharge, and other applicable charges to be shouldered of the supplier/bidder.

- Charge should be based on actual weight or dimension
- Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

PACKING LIST

Items: TPB Corporate Giveaways/Promotional Materials

ORIGIN OF GOODS : Manila, Philippines

NO. OF BOXES : 3 boxes

DECLARED VALUE: US \$1,996.80

INCOTERM: DDP (DELIVERY DUTY PAID)

| Box Number | Item | Quantity | Price per Unit | Total Amount (usd) |
|--|----------------------------|-------------|----------------|--------------------|
| Box No. 1 Actual Weight 26 kgs. L= 52 cm W= 52 cm H= 35 cm Weight Base of Dimension kgs. | Belt Bag Waterproof | 285 pcs. | 3.67 | 1,045.95 |
| | Belt Bag Waterproof | 5 pcs | 3.67 | 18.35 |
| Box No. 2 Actual Weight 30 kgs. L= 52 cm W= 52 cm H= 41 cm Weight Base of Dimension kgs | Dry Bag for Diver | 122 pcs | 3.36 | 409.92 |
| | Beach Towel | 15 pcs | 4.98 | 74.70 |
| Box No. 3 Actual Weight 25 kgs. L= 54 cm W= 54 cm H= 40 cm Weight Base of Dimension kgs | Toiletries Kit | 40 pcs | 1.90 | 76.00 |
| | Screen Cleaner | 40 pcs | 0.82 | 32.80 |
| | Dry Bag for Diver | 53 pcs | 3.36 | 178.08 |
| | Destination Luggage Tag | 350 pcs | 0.46 | 161.00 |

| | | | |
|-------|---|--|--|
| Terms | 30 days upon receipt of invoice | | |
| ABC | Php 75,000.00 inclusive of all applicable taxes | | |

Please submit your quotation and legal documents not later than **March 18, 2022, 12:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266

soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement (Revised)