

## Request for Quotation

March 2, 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR\_2022.03.055

PR No. 3.002

Requirements : Shipment of Promotional Materials and Giveaway for  
Marine Diving Fair (MDF 2022)

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
Lot	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: <b>MR. NIEL P. BALLESTEROS</b> Philippine Department of Tourism Tokyo Office Embassy of the Philippines 5-15-5. Roppongi, Minato-ku, Tokyo, Japan 106-85-37</p> <p>Shipper Name / Address: <b>MARIA DOLORES R. APAREJADO</b> Tourism Promotions Board 4<sup>th</sup> Floor Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: +632-8247-0813</p> <p><b>I. SCOPE OF WORK/DELIVERABLES:</b> TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> <li>• Door to Door Air Freight Delivery Service</li> <li>• Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel</li> </ul>	75,000.00	75,000.00

surcharge, and other applicable charges to be shouldered of the supplier/bidder.

- Charge should be based on actual weight or dimension
- Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

**PACKING LIST**

Items: TPB Corporate Giveaways/Promotional Materials

ORIGIN OF GOODS : Manila, Philippines

NO. OF BOXES : 8 boxes

DECLARED VALUE: US \$4,128.30

INCOTERM: DDP (DELIVERY DUTY PAID)

Box Number	Item	Quantity	Price per Unit	Total Amount (usd)
Box No. 1 Actual Weight 30 kgs. L= 52 cm W= 52 cm H= 41 cm Weight Base of Dimension 22.17 kgs.	Roundneck White Colorful Logo Shirt	125 pcs.	2.60	325.00
Box No. 2 Actual Weight 30 kgs. L= 52 cm W= 52 cm H= 38 cm Weight Base of Dimension 20.55 kgs	Roundneck White Colorful Logo Shirt	94 pcs	2.60	244.40
	Belt Bag Waterproof	60 pcs	3.67	220.20
Box No. 3 Actual Weight 26 kgs. L= 52 cm W= 52 cm H= 35 cm Weight Base of Dimension 18.92 kgs	Belt Bag Waterproof	285 pcs	3.67	1,045.95

<p>Box No. 4 Actual Weight 30 kgs. L= 52 cm W= 52 cm H= 41 cm Weight Base of Dimension 22.17 kgs.</p>	Belt Bag Waterproof	5 pcs	3.67	18.35
	Dry Bag for Diver	122 pcs	3.36	409.92
<p>Box No. 5 Actual Weight 30 kgs. L= 52 cm W= 52 cm H= 52 cm Weight Base of Dimension 28.12 kgs</p>	Toiletries Kit	40 pcs	1.90	76.00
	Passport Organizer & Wallet	15 pcs	14.93	223.95
	Black Polo Shirt	20 pcs	6.31	126.20
	Currency Wallet	100 pcs	3.50	350.00
	Rip-Stop Pouch with Net	30 pcs	6.12	183.60
	Beach Towel	15 pcs	4.98	74.70
<p>Box No. 6 Actual Weight 30 kgs. L= 52 cm W= 52 cm H= 32 cm Weight Base of Dimension 17.30 kgs</p>	Dry Bag for Diver	53 pcs	3.36	178.08
	Screen Cleaner	40 pcs	0.82	32.80
	Toiletries Kit	5 pcs	1.90	9.50
	Destination Luggage Tag	350 pcs	0.46	161.00
	Magnetic Philippine Flag Pins	12 pcs	1.40	16.80
	Destination Map (Iloilo & Guimaras)	100 pcs	0.49	49.00
	Destination Map (Cebu and Bohol)	250 pcs	0.08	20.00

<p>Box No. 7 Actual Weight 30 kgs. L= 52 cm W= 52 cm H= 16 cm Weight Base of Dimension 8.65 kgs.</p>	Dive Brochures	500 pcs	USD 0.05	USD 25.00	
	Destination Map (Palawan)	145 pcs	USD 0.49	USD 71.05	
	Destination Map (Subic and Clark)	175 pcs	USD 0.49	USD 85.75	
	New Boracay Brochure	115 pcs	USD 0.09	USD 10.35	
	Destination Map (Davao)	145 pcs	USD 0.49	USD 71.05	
	<p>Box No. 8 Actual Weight 8.5 kgs. L= 39 cm W= 23 cm H= 22 cm Weight Base of Dimension 3.90 kgs.</p>	Roundneck White Colorful Logo Shirt	11 pcs	2.60	28.60
		Destination Map (Surigao & Siargao)	145 pcs	0.49	71.05
	Terms	30 days upon receipt of invoice			
	ABC	Php 75,000.00 inclusive of all applicable taxes			

Please submit your quotation and legal documents not later than **March 9, 2022, 12:00 Noon** thru email at [soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph), subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(SGD)

**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact Person

**SOCRATES G. TORRES**

Contact No

8525-93-18 loc. 266  
soc\_torres@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement (Revised)