

Request for Quotation

March 14, 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR_2022.03.079

PR No. 3.031

Requirements : Services of Tour Operator

Project : Inspection Trip to Corregidor Island

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
Lot	<p>DETAILS OF THE EVENT: Date : 08 April 2022 (indicative - can be before or after this date) Venue : Manila – Corregidor Island - Manila Expected no. of participants : Maximum 15 pax Private sector TPB officials and staff</p> <p>SCOPE OF WORK/DELIVERABLES:</p> <ol style="list-style-type: none"> Exclusive Corregidor Island Package Inclusive of: <ul style="list-style-type: none"> Roundtrip speedboat transfer (Manila-Corregidor-Manila) Island entrance fee and other relative fees Historical tram with English tour guide Buffet lunch Provision of tour kit / travel necessities <ul style="list-style-type: none"> tissue, wipes, sanitizer/alcohol, mints, mosquito repellent, disposable hooded emergency raincoat, paper/plastic for blows Standby first aid kit all throughout the trip (pre, during and post tour) with basic medicines (motion sickness, antacid for upset stomach, headache, antihistamine for allergies, diarrhea, pain reliever, etc.) Inclusive of a comprehensive travel insurance for the participants Provision of a tour coordinator for the duration of the inspection trip 		135,000.00

	<p>TECHNICAL ELIGIBILITY REQUIREMENTS</p> <ul style="list-style-type: none"> • Must be Filipino owned, operated and legally registered tour/travel agency under the Philippine laws; • Must be DOT accredited tour operator operating for the last ten (10) years • Must possess the necessary expertise in the conveyance of passengers, particularly tourists, both local and foreign • Must have handled at least three (3) government projects / events of similar nature 		
Terms	30 days upon receipt of invoice		
ABC	Php 135,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **March 18, 2022, 12:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(sgd)

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266

soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement (Revised)