

17 March 2022

REQUEST FOR QUOTATION (RFQ)

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. TPB-PR 2022.03.087

Requirement: Supply and Delivery of Menstrual Cups for the TPB's Women's Month Celebration

Quantity	Particulars	Estimated Unit Price (PhP)	Estimated Total Amount (PhP)
180 pcs	<p>Menstrual Cups with Packaging</p> <p>Technical Specifications <u>Menstrual Cup</u></p> <p>Material: Medical-grade silicone without colorants. Material has good tear strength and endures boiling, cyclic use, and pulling out. Material is hypoallergenic, non-absorbent, waterproof, and contains no harmful additives or chemicals.</p> <p>Cup Firmness: The Menstrual Cup has medium firmness, which balances comfort and leak prevention.</p> <p>Color: Translucent White, for easier cleaning and spotting of impurities</p> <p>Sizes: Small (common use) and Large (for menstruators over 35 years of age, with the heavy flow or have had a vaginal birth)</p> <p>Length: 73mm for Small size and 76mm for Large size</p> <p>Diameter: 43mm for Small size and 46mm for Large size</p> <p>Cup Weight: 12.2g for Small size and 14.4g for Large size</p>	180,000.00	180,000.00

	<p>Maximum Capacity: 23ml for Small size and 29ml for Large size Practical Capacity: 18ml for Small size and 23ml for Large size</p> <p>Stem: Long flexible stem, easy to cut for comfort, ribbed for pulling the cup easily</p> <p>Rim: Reinforced rim to prevent cup leakage</p> <p>Airholes: 4 airholes to relieve air pressure</p> <p>Cup body: Includes capacity markings (7.5ml and 15ml) and ribbed bottom</p> <p>Packaging: Locally sourced and designed recycled Kraft box with printed instructions</p> <p><u>Packaging -</u> Pouch - Locally sourced woven abaca pouch from Bicol.</p> <p>Box – Locally sourced and designed recycled Kraft box with printed instructions</p> <p><u>Whole Package Weight: 50g</u></p> <p>Target Delivery Date: Complete Delivery is 7 calendar days upon receipt of the NTP / Time: 7: 00 AM- 5:00 PM</p> <p>ELIGIBILITY REQUIREMENTS</p> <ul style="list-style-type: none"> • Must be a registered Filipino-owned company and must be in operation for 1 year. • Must have an ongoing or completed similar contract within 1 year. <p>TECHNICAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Articles of Incorporation, SEC, DTI, CDI, registration certificate, whichever is applicable 2. Company Profile 3. List of ongoing and completed government and private contracts for at least one (1) year whether similar or not similar in nature to the project. The format shall include the name of the client, title of the project, amount of the contract, and duration of the project. 		
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	<p>4. Submit an actual sample and brochure or catalog for the cup material during the submission of the quotation for approval of the TPB.</p> <p>LEGAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's permit 3. BIR Certificate of Registration 4. Omnibus Sworn Statement <p>Attachments:</p> <ul style="list-style-type: none"> • Technical Specifications • Statement of Compliance to the Technical Specifications <p>Note:</p> <ul style="list-style-type: none"> • All entries must be typewritten on your company letterhead. • Price Validity shall be for a period of <u>thirty (30)</u> calendar days. 		
Terms	As stated		
Delivery	As stated		
ABC	PhP180,000.00 inclusive of applicable taxes		


Please submit your **quotation together with the technical and legal documents** enumerated above to the email address *janet_villafranca@tpb.gov.ph* not later than **30 March 2022, 5:00 PM**, subject to the Terms and Conditions stated herewith and the shortest time of delivery.

The **submission of the quotation and other documents shall be in one (1) compressed file folder, submission not in this format shall not be considered.** For easy identification of email, the subject shall be in this format: **Menstrual Cups_<Company Name>**.

The **BAC Secretariat requests to submit a hardcopy of the quotation following its digital submission at the address below:**

**BAC Secretariat
Procurement and General Services Division
4/F, Legaspi Towers 300, Roxas Boulevard, Manila**

Thank you very much.


ELOISA A. ROMERO
 Head, Procurement and General Services Division
 Administrative Department