

REQUEST FOR QUOTATION

14 March 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2022.03.078

PR No. 3.029

REQUIREMENTS: SERVICES OF LAND TRANSPORTATION FOR THE 21ST WTTC GLOBAL SUMMIT OF THE TPB NATIONAL ORGANIZING COMMITTEE (NOC)

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>LAND TRANSPORTATION</p> <p>SCOPE OF SERVICES</p> <p>1. To provide transportation services to TPB National Organizing Committee (NOC) Secretariat with the details below:</p> <p>DATE: 30 days upon receipt of NTP TIME: Whole Day QTY / VEHICLE TYPE: 1 VAN DESTINATION: Within Metro Manila and place of residence of concerned TPB NOH Secretariat</p> <p>REMARKS:</p> <ul style="list-style-type: none"> • Must be able to drop off the concerned TPB Secretariat in the place of residence (Metro Manila and Cavite) • Must be available and be on standby in the TPB parking / nearby parking whole day • Maximum of 5 - 8 pax (depending on the scheduled meetings) • 2 drivers for shifting including weekends • Itinerary to be provided by the TPB <p>2. To conform to the following general requirements:</p>	P300,000.00	P300,000.00

	<p>a) Preferably has latest van vehicle model (from 2017 onwards), fully air-conditioned and well-maintained unit available;</p> <p>b) Provides professional driver with good personality and good grooming in the package. In addition to this, the driver must be wearing full-face protection against COVID-19 at all times and fully vaccinated.</p> <p>c) Must have RTPCR 48hrs prior to the 1st day of service</p> <p>d) Implements health and safety protocols in providing transportation services.</p> <p>e) Inclusive of meals, gasoline, over time, parking, and other fees</p> <p>f) Must have a first-aid kit and bottled mineral waters on board</p> <p>g) Vehicles should be properly disinfected and sanitized regularly</p> <p>h) Must be willing to provide services on Send-Bill arrangement</p> <p style="text-align: center;"><i>***Nothing Follows***</i></p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php300,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at genesis_lee@tpb.gov.ph not later than **18 March 2022 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

1. Mayor's Permit/ License 2022
2. Income/Business Tax Return
3. Company Profile/ Reference
4. PhilGEPs Certificate
5. Omnibus Sworn Statement

ADDITIONAL REQUIREMENTS:

- DOT Accreditation Certificate
- Department of Transportation (DOTr) Certificate with Transport Operator Certification
- List of Drivers and copies of LTO issued Driver's License

Thank you very much.



ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

(MISS) GENESIS WEIYN B. LEE

Note: **All entries must be typewritten on your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.