

## PURCHASE ORDER

Supplier : <b>Tanjer Enterprises</b> Unit 1104 Tower B Antel Seaview Towers Condominium, Address : <b>Roxas Blvd., Pasay City</b> TIN : <b>101-588-369-00000</b>	P.O. No. : <b>2022-05-112</b> Date : <b>May 10, 2022</b> Mode of Procurement : <b>Small Value Procurement</b>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <div>TPB OFFICE</div>		Delivery Term: <div></div>			
Date of Delivery: <div></div>		Payment term: <div>30 Days</div>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<div>Supply and Delivery of the following giveaways: 1) Customized Pop Socket Quantity: 500 pcs. Unit Amount: Php147.25 Total Amount: Php 73,625.00  2) Customized Universal Serial Bus (USB) Quantity: 500 pcs. Unit Amount: Php 287.75 Total Amount: Php 143,875.00  - Submit sample proofing within 15 calendar days from receipt of NTP. - In case of disapproval of 1st sample, the supplier shall submit a 2nd sample proofing within 10 calendar days. - Upon approval of sample proofing, deliver the giveaways within 30 calendar days.</div>			<div>P 217,500.00</div>
(Total Amount in words): Two Hundred Seventeen Thousand Five Hundred Pesos					217,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Acting Head, Administrative Department  
Designation

Fund Cluster : 03  
 Funds Available: PHP 217,500.00  
**MARLITO D. RODRIGUEZ**  
 Manager, Finance Department

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_