

PURCHASE ORDER

Supplier : LLENA'S PRINTING SERVICES Blk 17 Lot 45 Jade Residences, Malagasang I-D Imus Address : City, Cavite TIN : 425-309-766-000	P.O. No. : 2022.06.135 Date : June 9, 2022 Mode of Procurement : Small Value Procurement
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TPB OFFICE Date of Delivery: As stated in the RFQ No. 2022.05.158	Delivery Term: as stated in the RFQ No. 2022.05.158 Payment term: 30 Days
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	1 Lot	Supply, Printing and Delivery of Business Card The scope of work and services are enumerated in the attached Request for Quotation No. 2022.05.158 and a Bid Quotation submitted by Llena's Printing Services. The copy of Request for Quotation No. 2022.05.158 and the Bid Quotation submitted by Llena's Printing Services is attached herewith and shall form as integral parts of this Purchase Order.			P 21,600.00

(Total Amount in words): Twenty-One Thousand Six Hundred Pesos	21,600.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

LEAH MARIE C. SY

Signature over Printed Name of Authorized Official

Date

Acting Head, Administrative Department

Designation

Fund Cluster: 03
Funds Available: PHP 21,600.00

MARLITO D. RODRIGUEZ

Manager, Finance Department

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

TOURISM PROMOTIONS BOARD PHILIPPINES

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