

Request for Quotation

May 16, 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR_2022.05.159

PR No. 5.006

Requirements : Preventive Maintenance Service for TPB Air Conditioning Units

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
Lot	<p>Specifications:</p> <p>Check up and General Cleaning of all TPB Air Conditioning Units</p> <ul style="list-style-type: none"> - General Cleaning of external surface of evaporator coil and condensing units using pressure water - General cleaning of air filter, condensing fan and motor blade and pull-down evaporator blower of all floor mounted and ceiling suspended units - Cleaning of drainage system, drain pan and de-clogging using hi-pressure washer - Checking of fan motor bushing, bearing and shafting - Checking of any refrigerant leak, oil leak and water leak - Energizes the unit, check parameters and observation - Submit service report and recommendation on findings <p>This will be charge based on actual number of aircon maintained, any unit not serviced will be deducted.</p> <p style="text-align: center;">Breakdown of units</p> <p>Ceiling Cassette Type Air-conditioning units Quantity: 28 / Unit Cost: Php 2,100.00 / Total Cost: Php 58,800.00</p>	113,400.00	113,400.00

	<p>Wall Mounted Type Air-conditioning units Quantity: 19 / Unit Cost: Php 1,600.00 / Total Cost: Php 30,400.00</p> <p>Floor Mounted Type Air-conditioning units Quantity: 4 / Unit Cost: Php 3,500.00 / Total Cost: Php 14,000.00</p> <p>Ceiling Suspended Type Air-conditioning unit Quantity: 1 / Unit Cost: Php 3,800.00 / Total Cost: Php 3,800.00</p> <p>Window Type Air-conditioning units Quantity: 8 / Unit Cost: Php 800.00 / Total Cost: Php 6,400.00</p> <p>Suppliers must be an Authorized Service Center or Supplier for at least two (2) of any of the following brands/makes indicated below: Samsung, Daiken, Panasonic, Carrier and Koppel</p> <p>Warranty: 7 days free of service against water leak and error code display after PMS</p>		
Terms	30 days upon receipt of invoice		
ABC	Php 113,400.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **May 23, 2022, 12:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(SGD)

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266

soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement (Revised)