

Request for Quotation

May 24, 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR_2022.05.169

PR No. 5.010

Requirements : Supply and Delivery of Glass Plaque

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
1 pc.	<p>Glass Plaque</p> <p>Specifications: 9.5”h x 8”w x 3/8”thick Clear Body Mounted on Glass Base</p> <p>Note: Layout to be supplied by TPB MARCOM</p>	5,000.00	5,000.00

Terms	30 days upon receipt of invoice		
ABC	Php 5,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **May 30, 2022, 12:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(SGD)

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266

soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement (Revised)