

May 23, 2022

**REQUEST FOR QUOTATION**

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No.** TPB-RFQ 2022.05.167  
**PR No. 5.021**

**Requirements :** Supply and Delivery of Hanging wooden Frame with Glass for IMFIT

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
2 pcs	<p>1 lot <b>Hanging Wooden Frame with Glass</b> For IMFITP (Banig) and TPB Logo <b>SPECIFICATION DETAILS:</b> <b>Quantity:</b> IMFITP Logo – 1 page TPB Logo – 2 pages to be combined into 1 frame <b>Size:</b> 9.25" x 12.75" – IMFITP 20" X 14.25" – TPB Logo <b>Materials:</b> Wooden Frame with Glass <b>Others:</b> with spacing and matting around edge</p>	Php3,500.00	Php7,000.00
Terms	30 days from receipt of Invoice		
Delivery	Allowed 20 days production upon served of P.O. and approval of presented samples		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php7,000.00</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) not later than **26 May 2022 at 5:00 pm**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.

  
**ELOISA A. ROMERO**  
Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr  
Contact number: 02 8525 -7312 / 8525 – 9318 to 27

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate on the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile (New Supplier)