

Request for Quotation

June 13, 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR_2022.06.192

PR No. 6.021

Requirements : Supply, delivery, and configuration of Google Workspace licenses

| Quantity | Particulars | Estimated Unit Price (Php) | Estimated Total Amount (Php) | | | | | | | | | | | | | | | |
|------------------------|--|----------------------------|------------------------------|--------------|------------|-----|------------|------------------------|---|-----------|---------------------|----|------------|--------------|--|-------------------|--|------------|
| 1 Lot | <p>Technical Specifications:</p> <ol style="list-style-type: none"> PROJECT NAME: Renewal of Google Workspace Accounts BUDGET: Nine-hundred Fifteen Thousand Pesos (P915,000.00) DELIVERABLES: Supply, delivery, and configuration of Google Workspace licenses to wit: <table border="1" data-bbox="300 1415 1059 1697"> <thead> <tr> <th>License</th> <th>Qty</th> <th>ABC (in PHP)</th> </tr> </thead> <tbody> <tr> <td>Basic Plan</td> <td>195</td> <td>487,500.00</td> </tr> <tr> <td>Business Standard Plan</td> <td>5</td> <td>27,500.00</td> </tr> <tr> <td>Cloud Storage 200MB</td> <td>50</td> <td>400,000.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>915,000.00</td> </tr> </tbody> </table> | License | Qty | ABC (in PHP) | Basic Plan | 195 | 487,500.00 | Business Standard Plan | 5 | 27,500.00 | Cloud Storage 200MB | 50 | 400,000.00 | Total | | 915,000.00 | | 915,000.00 |
| License | Qty | ABC (in PHP) | | | | | | | | | | | | | | | | |
| Basic Plan | 195 | 487,500.00 | | | | | | | | | | | | | | | | |
| Business Standard Plan | 5 | 27,500.00 | | | | | | | | | | | | | | | | |
| Cloud Storage 200MB | 50 | 400,000.00 | | | | | | | | | | | | | | | | |
| Total | | 915,000.00 | | | | | | | | | | | | | | | | |

| | | | |
|-------|---|--|--|
| | 4. DURATION: 6 months 5. REQUIRED BIDDER QUALIFICATIONS 5.1 Must be an IT company operating for at least five (5) years 5.2 Must be an authorized reseller of Google (provide a certificate or any applicable document to show proof). 6. DELIVERY PERIOD: Within 7 calendar days upon receipt of NTP. | | |
| Terms | 30 days upon receipt of invoice | | |
| ABC | Php 915,000.00 inclusive of all applicable taxes | | |

Please submit your quotation and legal documents not later than **June 17, 2022, 10:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266
soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement (Revised)