

June 7, 2022

### REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No.** TPB-RFQ 2022.06.185  
**PR No. 6.013**

**Requirements:** **Supply and Delivery of Ink Cartridge of Rizograph for PGSD use**

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
3 pcs	<b>LOT 1 – Ink Cartridge Black (S-4877) for Rizograph Model: CZ180</b>	Php1,332.00	Php3,996.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php3,996.00</b>

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) not later than **13 June 2022 at 5:00 pm**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.

  
**ELOISA A. ROMERO**  
Head, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr  
Contact number: 02 8525 -7312 / 8525 – 9318 to 27

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate on the bidding:

- PhilGEPS Certificate
- Mayor's Business Permit
- SEC/DTI Registration Certificate
- BIR Registration /TIN

