

REQUEST FOR QUOTATION

12 July 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2022.07.226
PR No. 7.018

REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE PHILIPPINE MOTORCYCLE TOURISM (PMT) MOTOTUOR 4

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>SERVICES OF A TOUR OPERATOR FOR THE PHILIPPINE MOTORCYCLE TOURISM (PMT) MOTOTUOR 4 <i>Oriental Mindoro</i> 1-2 October 2022 *indicative dates</p> <hr/> <p>I. SCOPE OF SERVICES</p> <p>A. MEALS</p> <ul style="list-style-type: none"> To provide meals with at least a minimum of PhP600.00 per pax per meal on: <p><u>29-30 September 2022 & 2-4 October 2022</u></p> <ul style="list-style-type: none"> - Breakfast, Lunch, and Dinner (3pax) <p><u>1 October 2022</u></p> <ul style="list-style-type: none"> - Breakfast, Lunch, and Dinner (20pax) <p><u>2 October 2022</u></p> <ul style="list-style-type: none"> - Lunch (20pax) <p>B. OVERNIGHT ACCOMMODATION IN PUERTO GALERA</p> <ul style="list-style-type: none"> Inclusive of breakfast At least 3-star hotel and DOT Accredited 	PhP388,500.00	PhP388,500.00

Duration	Hotel must be located within	Number of Rooms
1-2 October 2022 * Dates are subject to change without prior notice	White Beach Puerto Galera	Seventeen (17) twin sharing rooms with 2 beds
C. RORO FEES (RT)		
Batangas-Calapan- Puerto-Galera- Batangas	2 vans + 15 motorcycles	
Cebu-Calapan-Cebu	1 van + 1 motorcycle	
D. TRANSPORTATION		
<u>Manila - Oriental Mindoro - Manila</u>		
<ul style="list-style-type: none"> • One (1) unit van for the TPB team covering 1-2 October 2022 (please see itinerary) • Inclusive of overtime pay, gasoline, parking, and other toll fees as necessary • Airconditioned, 10-seater • At least the 2017 model • Inclusive of transfers for TPB Personnel to the residence on 2 October 2022 		
<u>Cebu - Oriental Mindoro - Cebu</u>		
<ul style="list-style-type: none"> • One (1) unit van for Ms. Jet Lee's Team covering 29 September 2022 -4 October 2022 (please see itinerary) • Inclusive of overtime pay, accommodation, parking, and other toll fees as necessary • Airconditioned, 10-seater • At least the 2017 model • With back carriage for one motorcycle unit 		

	<p>E. TRAVEL INSURANCE INCLUSIVE OF COVID-19 COVERAGE (4PAX)</p> <ul style="list-style-type: none"> • Ms. Jet Lee (29 September 2022 – 4 October 2022) • 3 TPB Personnel (1-2 October 2022) <p>F. GASOLINE ALLOWANCE</p> <p><u>Cebu – Oriental Mindoro - Cebu</u> P1,000.00 x 6 days (van) = PhP6,000.00 P1,000.00 x 2 days (motorbike) = PhP2,000.00</p> <p>G. ON-SITE RELATED EXPENSES</p> <p>Provision of on-site related expenses in the amount of Fifteen Thousand Pesos Only (PhP15,000.00) that may be incurred during the tour.</p> <p>PROJECT IMPLEMENTATION SCHEDULE Please see the attached itinerary. Note: Dates are Subject to change.</p> <p>ADDITIONAL TECHNICAL ELIGIBILITY REQUIREMENTS</p> <ul style="list-style-type: none"> • Must be a DOT Accredited tour operator/travel agency • Bidder must submit a list of completed projects at least three (3) projects hosting similar projects/services. <p>CONTRACT DURATION The requirement is a one-time engagement and shall commence from acceptance of the Notice to Proceed (NTP).</p>		
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP388,500.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **18 July 2022 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

1. Mayor's Permit/ License 2022
2. Income/Business Tax Return
3. Company Profile/ Reference
4. PhilGEPs Certificate
5. Omnibus Sworn Statement

Thank you very much.


ELOISA A. ROMERO
Head, BAC Secretariat

Contact Person **(MISS) GENESIS WEIYN B. LEE**

Note: **All entries must be typewritten on your company letterhead.**
Price Validity shall be for a period of thirty (30) calendar days.