

## REQUEST FOR QUOTATION

July 25, 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2022.07.238  
**PR No.** 7.045

**REQUIREMENTS: SHIPMENT SERVICES TO TOKYO, JAPAN FOR TOURISM EXPO JAPAN 2022**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p><b>TECHNICAL REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. Company Profile</li> <li>2. Accomplished Statement of Compliance to the Technical Specifications</li> </ol> <p><b>LEGAL REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Updated Business/Mayor's permit</li> <li>3. BIR Certificate of Registration</li> <li>4. Omnibus Sworn Statement (Revised)</li> <li>5. DTI or SEC Registration Certificate</li> </ol> <p><b>Attachments:</b></p> <ol style="list-style-type: none"> <li>1. Statement of Compliance to the Technical Specifications</li> </ol> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. All entries must be typewritten on your company letterhead.</li> <li>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</li> </ol>	PhP300,000.00	PhP300,000.00

Box no. / Dimension	Item	Quantity	Unit Value in USD	Total Value in USD
<b>BOX 1</b> 51 cm (L) x 51 cm (W) x 51 cm (H) 29.40 kg	Black Polo Shirt	20 pcs	5.78	115.60
	Toiletries Kits	55 pcs	1.74	95.70
	Passport Organizer & Wallet	25 pcs.	13.67	341.75
	Magnetic Philippines Flag Pins	14 pcs.	1.28	17.92
	Destination Luggage Tags	350 pcs.	0.42	147.00
	Rip Stop Pouches w/net	20 pcs.	5.21	104.20
	Beach Towels	15 pcs.	4.56	68.40
	Screen Cleaners	45 pcs.	0.75	33.75
<b>BOX 2</b> 51 cm (L) x 51 cm (W) x 37 cm (H) 29 kg	Rip Stop Pouches w/net	10 pcs	5.21	52.10
	Dry Bag	115 pcs	3.08	354.20
<b>BOX 3</b> 51 cm (L) x 51 cm (W) x 51 cm (H) 29.20 kg	Roundneck White Colorful Logo Shirt	10 pcs.	2.38	23.80
<b>BOX 4</b> 51 cm (L) x 51 cm (W) x 51 cm (H) 28.40 kg	Black Polo Shirt	20 pcs.	5.78	115.60
	Currency Wallet	100 pcs.	3.20	320.000
	Rip Stop Pouches with Net	100 pcs.	5.21	521.000
<b>BOX 5</b> 51 cm (L) x 51 cm (W) x 47 cm (H) 28.80 kg	Notebook Leather Cover w/Gift Box	50 pcs.	13.61	680.50
	Passport Organizer	15 pcs.	13.67	205.05
<b>BOX 6</b> 51 cm (L) x 51 cm (W) x 38 cm (H) 29.60 kg	Roundneck White Colorful Logo Shirt	94 pcs.	2.38	223.72
	Waterproof Belt Bags	60 pcs.	3.36	201.60
	Magnetic Philippine Flag Pins	12 pcs.	1.28	15.36
<b>BOX 7</b> 51 cm (L) x 51 cm (W) x 16 cm (H) 29.80 kg	Dive Brochure	500 pcs.	0.04	20.00

	Destination Brochure (Palawan)	145 pcs.	0.45	65.25		
	Destination Brochure (Subic & Clark)	175 pcs.	0.45	78.75		
	Destination Brochure (Boracay)	115 pcs.	0.09	10.35		
	Destination Brochure (Davao)	145 pcs.	0.45	65.25		
<b>BOX 8</b> 51 cm (L) x 51 cm (W) x 16 cm (H) 29.40 kg	Destination Brochure (Iloilo & Guimaras)	195 pcs.	0.45	87.75		
	Destination Brochure (Surigao & Siagao Island)	245 pcs.	0.45	110.25		
	Destination Brochure (Cebu & Bohol)	555 pcs.	0.07	38.85		
	Destination Brochure (Subic & Clark)	50 pcs.	0.45	22.50		
<b>BOX 9</b> 51 cm (L) x 51 cm (W) x 13 cm (H) 18.80 kg	Destination Brochure (Palawan)	145 pcs.	2.60	377.00		
	Destination Brochure (Subic & Clark)	125 pcs.	0.49	61.25		
	Destination Brochure (Boracay)	125 pcs.	0.09	11.25		
<p><b>ITEMS: CORPORATE GIVEAWAYS / PROMOTIONAL MATERIALS</b></p> <p><b>DECLARED VALUE: USD 4,585.70</b></p> <p><b>INCOTERM: DELIVERY DUTY PAID (by Courier Company)</b></p> <p><b>DESTINATION: Philippine Department of Tourism Embassy of the Philippines 5-15-5 Roponggi, Minato-ku Tokyo, Japan 106 85 37</b></p>						

Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is PhP300,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **soc\_torres@tpb.gov.ph** not later than **July 29, 2022 on or before 12:00 P.M.** subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

(SGD)

**ROSELLE D. ROMERO**

Head, Procurement and General Services Division

Administrative Department

Contact Person

**MR. SOCRATES G. TORRES**

Contact No.

(8) 525-9318 local 266