## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

## PROVISION AND DELIVERY OF FOOD PACKS FOR THE TPB'S ISO EXTERNAL AUDIT

**INDICATIVE DATE:** 16 September 2022 (Date is subject to change without prior notice)

| ITEM |                               | SPECIFICATION   | STATEMENT OF<br>COMPLIANCE<br>(COMPLY/NOT<br>COMPLY) |
|------|-------------------------------|---|--|
| 1    | FOOD/MEAL                     | Provision of the following meals to accommodate the 168 attendees with the selection of final menu subject to end user approval  a. 168 individually packed lunch meal set and snacks inclusive of one round of soda, tea or fruit juice (Preferred Snacks: Sandwiches or Pasta)  b. Lunch meal set is minimum of two (2) kinds of main dish and one (1) vegetables as sides  |  |
| 2    | ARRANGEMENT<br>SET-UP (MEALS) | <ul> <li>a. Limited option for special needs diet (vegetarians, pescatarians, diabetics, low-sodium, or hypoallergenic)</li> <li>b. Food served shall be fresh, hot and ready at least 30 minutes before each meal</li> <li>c. Designation of at least two (2) persons-incharge of pre-delivery and delivery preparations who will coordinate with TPB</li> <li>d. Delivery of food packs to the Tourism Promotions Board office on 16 September 2022 shall be between 10:00 AM to 11:00 AM</li> <li>e. Located within 10-kilometer radius of the TPB Office</li> </ul> |  |
| 3    | TERMS OF PAYMENT              | <ol> <li>Supplier must have a Landbank account.         Payment will be made through LBP bank deposit     </li> <li>In case the supplier does not have a Landbank account, bank charges will be shouldered by the supplier</li> </ol>   |  |

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|   |                      | <ul> <li>3. Must have an existing credit line with TPB or would allow send-bill arrangement.</li> <li>4. Full payment should be receive within thirty (30) days upon receipt of Statement of Account/Billing Statement</li> </ul> |  |
|---|----------------------|---|--|
| 4 | CONTRACT<br>DURATION | Shall commence from the issuance of Notice to Proceed (NTP) until full and complete delivery of the requirement   |  |

Signature over Printed Name / Date