

**TOURISM PROMOTIONS BOARD**  
**Indicative Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	International Airtickets	Americas	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	800,000.00	800,000.00		Travelling expenses - USTOA Annual Conference and Marketplace
	Giveaways	Americas	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		USTOA Annual Conference and Marketplace
	Tour Operator Services	Americas	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,490,000.00	1,490,000.00		SMARTOURISM - Film Tourism and Film Influencers - Los Angeles
	Tour Operator Services	Americas	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,490,000.00	1,490,000.00		SMARTOURISM - Joint Promotional Campaigns with airlines and air consolidators - Los Angeles
	Administrative Expenses	Americas	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	1,500,000.00	1,500,000.00		Administrative expenses for 2023 - Americas Market
	International Airtickets	Americas	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	700,000.00	700,000.00		Travelling expenses - International Tourism and Travel Show (ITTS)
	Giveaways	Americas	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		International Tourism and Travel Show (ITTS)
	Administrative Expenses	Americas	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	500,000.00	500,000.00		Administrative expenses for 2023 - Canada Market
	Administrative Expenses	North Asia - China	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	52,824.00	52,824.00		Administrative expenses for 2023
	International Shipment Services	North Asia - Japan	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	80,000.00	80,000.00		Marine Diving Fair
	International Shipment Services	North Asia - Japan	NO	Competitive Bidding	2nd Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		Philippine Business Missions (Tokyo and Sapporo)
	International Shipment Services	North Asia - Japan	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Blue Ocean Fes with Photo Exhibit
	International Shipment Services	North Asia - Japan	NO	Competitive Bidding	2nd Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		Philippine Business Missions (West Japan)
	Administrative Expenses	North Asia - Japan	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	260,000.00	260,000.00		Administrative expenses for 2023
	Administrative Expenses	North Asia - Korea	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	200,000.00	200,000.00		Administrative expenses for 2023
	International airtickets	ASPAC - Australia	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		Travel Trade and Consumers Fair - Holiday Travel Shows
	Travel Insurance	ASPAC - Australia	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	5,000.00	5,000.00		Travel Trade and Consumers Fair - Holiday Travel Shows
	Giveaways	ASPAC - Hongkong	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	300,000.00	300,000.00		Diving and Resort Travel (DTR) Hongkong
	International airtickets	ASPAC - Hongkong	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	90,900.00	90,900.00		Diving and Resort Travel (DTR) Hongkong
	International airtickets	ASPAC - Singapore	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	90,000.00	90,000.00		Asia Dive Expo 2023
	Market Representative	ASPAC - Singapore	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	7,272,000.00	7,272,000.00		Market Representative for Singapore
	International airtickets	EAMI	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	185,500.00	185,500.00		Philippine Booth Requirements - International Boat Show Dusseldorf 2025
	International airtickets	EAMI	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	115,000.00	115,000.00		Go Diving Show 2023
	Market Representative	EAMI	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	2,750,000.00	2,750,000.00		Tactical Campaign
	Administrative Expenses	EAMI	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	250,000.00	250,000.00		Administrative expenses for 2023
	International Airtickets	North Asia - SIPP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	350,000.00	350,000.00		Tourism Expo Japan 2023
	Giveaways	North Asia - SIPP	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Tourism Expo Japan 2023
	International Shipment	North Asia - SIPP	NO	Competitive Bidding	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Tourism Expo Japan 2023
	Administrative Expenses	North Asia - SIPP	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	50,000.00	50,000.00		Tourism Expo Japan 2023

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Events Application Platform (Services of ICT)	PHITEX 2023 - SIPP	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	2,800,000.00	2,800,000.00		Philippine Travel Exchange 2023
	Infographics	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	300,000.00	300,000.00		Philippine Travel Exchange 2023 - Travex Requirements
	Delegates Kits for Buyer and Sellers	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	225,000.00	225,000.00		Philippine Travel Exchange 2023 - Travex Requirements
	Tokens	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	125,000.00	125,000.00		Philippine Travel Exchange 2023 - Travex Requirements
	Accommodation, food and beverage, internet (1st Call and 2nd Call)	PHITEX 2023 - SIPP	NO	NP-53.10 Lease of Real Property and Venue	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	8,475,600.00	8,475,600.00		Philippine Travel Exchange 2023 - Accommodation and Venue
	Services of Event Management Company	PHITEX 2023 - SIPP	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	5,000,000.00	5,000,000.00		Philippine Travel Exchange 2023 - Social/Physical/Technical Requirements
	Rental of laptops/printers	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Philippine Travel Exchange 2023 - Social/Physical/Technical Requirements
	PR & Publicity	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	50,000.00	50,000.00		
	Tokens for Speakers	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	14,000.00	14,000.00		Philippine Travel Exchange 2023 - Knowledge Management - PEP Talk
	Transportation Requirements	PHITEX 2023 - SIPP	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,459,200.00	1,459,200.00		Philippine Travel Exchange 2023 - Transportation Requirements
	Tour Operator Services - Pre-Tour	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	900,000.00	900,000.00		Philippine Travel Exchange 2023 - Buyer's Program
	Tour Operator Services - Post Tour	PHITEX 2023 - SIPP	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	6,500,000.00	6,500,000.00		Philippine Travel Exchange 2023 - Buyer's Program
	Tour Operator Services - Validation	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	700,000.00	700,000.00		Philippine Travel Exchange 2023 - Buyer's Program
	Uniforms for Officials and Secretariat	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	126,000.00	126,000.00		Philippine Travel Exchange 2023 - Administrative requirements
	Office Supplies/Equipment	PHITEX 2023 - SIPP	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	150,000.00	150,000.00		Philippine Travel Exchange 2023 - Administrative requirements
	Booth design and set-up	ASPAC - SIPP	NO	Competitive Bidding	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	3,000,000.00	3,000,000.00		ITB Asia 2024
	Giveaways	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	850,000.00	850,000.00		ITB Asia 2024
	International Airtickets	ASPAC - SIPP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,239,300.00	1,239,300.00		ITB Asia 2024 - international airtickets for entertainer's and TPB Officials
	Event Management Company	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	250,000.00	250,000.00		ITB Asia 2024
	Animator/Activation Package	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	260,000.00	260,000.00		ITB Asia 2024
	Giveaways	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	736,562.63	736,562.63		Asean Tourism Forum (ATF) 2024
	Entertainment Packages	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	700,000.00	700,000.00		Asean Tourism Forum (ATF) 2024
	International Airtickets	ASPAC - SIPP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,224,000.00	1,224,000.00		Asean Tourism Forum (ATF) 2024
	Entertainer's Hotel Accommodation	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	244,800.00	244,800.00		Asean Tourism Forum (ATF) 2024 - airtickets of entertainers and TPB officials
	RTPCR Test	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	90,000.00	90,000.00		Asean Tourism Forum (ATF) 2024
	Booth Activities	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	300,000.00	300,000.00		Asean Tourism Forum (ATF) 2024
	Event Photography Coverage	ASPAC - SIPP	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	15,000.00	15,000.00		Asean Tourism Forum (ATF) 2024
	International Airtickets	Americas - SIPP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		DEMA Shows
	International airtickets	EAMI - SIPP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	707,000.00	707,000.00		World Travel Market 2022
	Booth Animators	EAMI - SIPP	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	375,965.00	375,965.00		Marketing Initiatives and PR - Wellness Lounge Activation - World Travel Market 2022
	Shipment	EAMI - SIPP	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	100,000.00	100,000.00		World Travel Market 2022

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					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	International airtickets	EAMI - SIPP	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	4th Quarter of 2022	4th Quarter of 2022	Corporate Budget	707,000.00	707,000.00		Philippine Booth Requirements - International Tourismus Borse (ITB) Berlin 2023
	Stand Animators/Performers	EAMI - SIPP	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2022	N/A	4th Quarter of 2022	4th Quarter of 2022	Corporate Budget	943,100.00	943,100.00		Philippine Booth Requirements - International Tourismus Borse (ITB) Berlin 2023
	International shipment	EAMI - SIPP	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	4th Quarter of 2022	4th Quarter of 2022	Corporate Budget	300,000.00	300,000.00		Philippine Booth Requirements - International Tourismus Borse (ITB) Berlin 2023
	International Airtickets	MICE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	459,550.00	459,550.00		Asia Pacific Incentives and Meeting sEvents (AIME) 2023
	International Airtickets	MICE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	378,750.00	378,750.00		IMEX Frankfurt 2023
	International Airtickets	MICE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	100,000.00	100,000.00		M&C Connections (Singapore)
	International Airtickets	MICE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	232,300.00	232,300.00		IBTM Americas (Mexico)
	International Airtickets	MICE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	120,000.00	120,000.00		Incentive Travel and Conventions Meetings Asia (IT&CMA) 2022 (Bangkok, Thailand)
	Services of an Event Management	MICE	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		MICE Ambassador Programs
	Services of an Event Management	MICE	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		Networking Event with Association
	Services of an Event Management	MICE	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		Association Summit
	Media Placements (Global+Philippines)	MARCOM	NO	Competitive Bidding	3rd Quarter of 2023	4th Quarter of 2023	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	160,000,000.00	160,000,000.00		Strategic Communications Campaign
	Digital Marketing Agency - Integrated Marketing Communications	MARCOM	NO	Competitive Bidding	3rd Quarter of 2023	4th Quarter of 2023	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	30,000,000.00	30,000,000.00		Digital/Online Marketing
	Production of Collaterals	MARCOM	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	5,800,000.00	5,800,000.00		Printing and Production
	2023 Wall Calendars	MARCOM	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		Printing and Production
	Shipment	MARCOM	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,200,000.00	1,200,000.00		
	Administrative/Miscellaneous Expenses	MARCOM	NO	NP-53.9 - Small Value Procurement	year round	N/A	year round	year round	Corporate Budget	345,687.01	345,687.01		Miscellaneous
	Hotel Accommodation with F&B	Domestic	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Invitational Ride Tour - Philippine Motorcycle Tourism
	Services of Event Management	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Invitational Ride Tour - Philippine Motorcycle Tourism
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Invitational Ride Tour - Philippine Motorcycle Tourism
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	400,000.00	400,000.00		Logistic Support to Riding Events - Philippine Motorcycle Tourism - Support to Region - 1st Quarter of 2023
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,600,000.00	1,600,000.00		Logistic Support to Riding Events - Philippine Motorcycle Tourism - Support to Region - 2nd Quarter to 4th Quarter of 2023
	Hotel Accommodation with F&B	Domestic	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	600,000.00	600,000.00		PMT Anniversary Celebration Activities
	Services of Event Management	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	600,000.00	600,000.00		PMT Anniversary Celebration Activities
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	600,000.00	600,000.00		PMT Anniversary Celebration Activities
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		PMT Anniversary Celebration Activities - Site validation
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Establishments - Philippine Motorcycle Tourism
	Production of Giveaways	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Establishments - Philippine Motorcycle Tourism
	Production of PMT Collaterals /Giveaways	Domestic	NO	Competitive Bidding	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	2,500,000.00	2,500,000.00		Promotion Sustainability of PMT

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	PMT Website	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	300,000.00	300,000.00		Promotion Sustainability of PMT
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	15,500,000.00	15,500,000.00		Tourism Circuits and Validation
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	11,000,000.00	11,000,000.00		Philippine Tourism Influencers Program
	Services Provider to design and implement the seminar	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	800,000.00	800,000.00		Tourism Marketing Educational Seminar
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	4,881,600.00	4,881,600.00		Tourism Marketing Educational Seminar
	Customized Giveaways	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	250,000.00	250,000.00		Tourism Marketing Educational Seminar
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	9,500,000.00	9,500,000.00		Marketing Assistance to Sustainable Community-Based Tourism Destinations
	Events Management Company	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	8,000,000.00	8,000,000.00		Marketing Assistance to Sustainable Community-Based Tourism Destinations
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	2,000,000.00	2,000,000.00		Marketing Assistance to Sustainable Community-Based Tourism Destinations - SCBT Audit
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	1,500,000.00	1,500,000.00		Marketing Assistance to Sustainable Community-Based Tourism Destinations - Site Validation
	Web Management and Maintenance (2024)	Domestic	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	950,000.00	950,000.00		TPB Membership Program
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	900,000.00	900,000.00		TPB Membership Program - Membership Campaign
	Customized Giveaways	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	1,500,000.00	1,500,000.00		TPB Membership Program - Membership Membership and Benefits
	Venue Rental with F&B	Domestic	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		TPB Membership Program - Annual Membership Meeting
	Services of Events Management Company	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	900,000.00	900,000.00		TPB Membership Program - Annual Membership Meeting
	Venue Rental with F&B	Domestic	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	239,212.99	239,212.99		TPB Membership Program - Member's Chat
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		TPB Membership Program - CSR Activity of Members and Seminars on Digital Marketing, Capacity Building and Skills Development - Regional)
	Services of Events Management Company	Domestic	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		TPB Membership Program - Seminars on Digital Marketing, Capacity Building and Skills Development - Regional)
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	1,800,000.00	1,800,000.00		TPB Membership Program - TPB Members' Familiarization Trip
	Courier Services and Storage	Domestic	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	1,500,000.00	1,500,000.00		TPB Membership Program
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	350,000.00	350,000.00		Support to Stakeholders and Associations - PTAA 2024
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	350,000.00	350,000.00		Support to Stakeholders and Associations - PHILTOA
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	300,000.00	300,000.00		Support to Stakeholders and Associations - NAITAS
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Marketing Support - Sponsorship
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	990,000.00	990,000.00		Marketing Support to DOT Regional Offices, LGUs, BARM and attached agencies
	Digital Service Provider	Domestic	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	600,000.00	600,000.00		Regional Travel Fairs
	Events Management Company	Domestic	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	4,214,000.00	4,214,000.00		Regional Travel Fairs
	Booth Contractor Services	Domestic	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	4,420,000.00	4,420,000.00		Regional Travel Fairs
	Accommodation, Venue Rental with F&B	Domestic	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	3,400,000.00	3,400,000.00		Regional Travel Fairs
	Services of a Tour Operator	Domestic	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	6,020,000.00	6,020,000.00		Regional Travel Fairs
	Giveaways	Domestic	YES	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Regional Travel Fairs
	Courier Services	Domestic	YES	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		Regional Travel Fairs
	Services of a Tour Operator	Domestic	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	374,000.00	374,000.00		Regional Travel Fairs

**TOURISM PROMOTIONS BOARD**  
**Indicative Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Hiring of a Consultant	OCBS	YES	NP-53.9 - Small Value Procurement	4th Quarter Of 2022	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	998,000.00	998,000.00		ISO Consultant Fee and Orientation/Workshop
	Venue Rental with F&B	OCBS	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	1,350,000.00	1,350,000.00		ISO (Venue and banquet, and other expenses for orientation, presentation, workshops, seminars and etc.)
	Hiring of Research Agency	OCBS	YES	Competitive Bidding	4th Quarter Of 2022	4th Quarter Of 2022	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	2,500,000.00	2,500,000.00		Customer Satisfaction Survey for 2022
	Hiring of a Corporate Communications/Technical Writer	OCBS	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	240,000.00	240,000.00		TPB Annual Report 2023 writing
	Hiring of a Graphic Design Artist	OCBS	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	180,000.00	180,000.00		TPB Annual Report 2023 design and layout
	Tour Operator Services	OCBS	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	300,000.00	300,000.00		CSR - Education and Community Assistance
	Tour Operator Services	OCBS	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	300,000.00	300,000.00		CSR - Heritage and Community Assistance
	Tourism Market Research Database	OCBS	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	7,500,000.00	7,500,000.00		Market Intelligence Report - Global Geographical Coverage
	Hiring of Consultant/Services	OCBS	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	950,000.00	950,000.00		QMS Annual Planning
	Venue rental, banquet package, accommodation requirements	OCBS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	2,200,000.00	2,200,000.00		QMS Annual Planning
	Transportation Requirements	OCBS	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	200,000.00	200,000.00		QMS Annual Planning
	Services of Consultant	OCBS	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,500,000.00	1,500,000.00		Implementation of approved business development projects
	Subscription Expenses	OCBS	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Subscription to tourism business development-related publications
	Accommodations	OCBS	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	30,000.00	30,000.00		Sales Blitz - Business Development
	Transportation Requirements	OCBS	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	48,000.00	48,000.00		Sales Blitz - Business Development
	Courier Expenses	OCBS	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	90,000.00	90,000.00		
	Printing of TPB Annual Report	OCBS	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	150,000.00	150,000.00		
	Printing of 2021-2022 TPB Market Brief	OCBS	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	105,000.00	105,000.00		
										-			
	Desktop Computer	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,400,000.00		1,400,000.00	
	Desktop Workstation	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	300,000.00		300,000.00	
	Industrial Scanner	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	900,000.00		900,000.00	
	Printer	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	250,000.00		250,000.00	
	Zoom Equipment	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	800,000.00		800,000.00	
	Bandwith Manager	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	800,000.00		800,000.00	
	Hardware Upgrade	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	550,000.00		550,000.00	
	Internet Service Provider (Primary)	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,500,000.00	1,500,000.00		
	Internet Service Provider (Back-Up)	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,500,000.00	1,500,000.00		
	Office Productivity Suite	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	4,000,000.00	4,000,000.00		
	Email Subscription	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	90,000.00	90,000.00		
	Process Modeling Software	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	50,000.00	50,000.00		
	Project Management Software	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,200,000.00	1,200,000.00		
	Electronic Signature Software	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,200,000.00	1,200,000.00		
	Helpdesk Software	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,100,000.00	1,100,000.00		
	Data Visualization Software	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	40,000.00	40,000.00		
	Antivirus	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		
	Graphic Editing Software	MISD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	1,400,000.00	1,400,000.00		

**TOURISM PROMOTIONS BOARD**  
**Indicative Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Video Conferencing Software	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	360,000.00	360,000.00		
	Remote support software	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		
	Form Creator	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	140,000.00	140,000.00		
	QR Code Generator	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	100,000.00	100,000.00		
	SMS Credits	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	300,000.00	300,000.00		
	Content Delivery Network	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	300,000.00	300,000.00		
	Firewall (Internet Access Gateway)	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		
	LED TV CMS	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		
	Data System Integration	MISD	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	3,000,000.00	3,000,000.00		
	Procurement and Asset Management System	MISD	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		
	Human Resource Management System (HRIS)	MISD	NO	Competitive Bidding	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	3,000,000.00	3,000,000.00		
	Cloud Service Upgrade	MISD	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	2,000,000.00	2,000,000.00		
	Corporate Website	MISD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		Website Maintenance
	Philippine Travel Exchange (PHITEX)	MISD	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	800,000.00	800,000.00		Website Maintenance
	MICECON	MISD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	800,000.00	800,000.00		Website Maintenance
	TPB Membership website	MISD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Website Maintenance
	MICE Website	MISD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	500,000.00	500,000.00		Website Maintenance
	IT Trainings	MISD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	800,000.00	800,000.00		ICT Trainings
	Other Supplies Expense	OCCO	NO	Shopping	Year Round	N/A	Year Round	Year Round	Corporate Budget	14,000.00	14,000.00		
	Airtickets	IAO	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Year Round	Year Round	Corporate Budget	50,000.00	50,000.00		Local Travel Expenses for the conduct of Audit
	SUBSCRIPTION TO ONLINE RESEARCH/PORTAL REFERENCES	Legal	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	65,000.00	65,000.00		CD Asia Online (SEC, Environment and Natural Resources, and Civil Service)
	SUBSCRIPTION TO ONLINE RESEARCH/PORTAL REFERENCES	Legal	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	45,000.00	45,000.00		Renewal to CD Asia Online (Laws and Jurisprudence)
	Domestic Airtickets	OCBS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Year Round	Year Round	Corporate Budget	160,000.00	160,000.00		Airtickets of Board Member for regular and committee meetings
	Accommodation, venue with F&B	OCBS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Year Round	Year Round	Corporate Budget	1,031,500.00	1,031,500.00		For out of town Board meeting, including venue and F&B in regular and committee meeting
	Food / Catering Services	OCBS	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	150,000.00	150,000.00		TPB/DOT Venue
	Transportation requirements	OCBS	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	90,000.00	90,000.00		Transportation requirements
	Accommodation	OCBS	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	110,000.00	110,000.00		for Board meeting and seminars to be attended
	Service Provider (Competency Based Assessments)	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	464,500.00	464,500.00		For candidate of vacant positions
	Program Management Fee	PHRDD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	720,000.00	720,000.00		In-house learning sessions
	Venue and F&B	PHRDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	420,000.00	420,000.00		In-house learning sessions
	Food and beverages	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	300,000.00	300,000.00		Employee engagement - TPB Townhall
	Birthday Cakes	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	230,000.00	230,000.00		Employee engagement
	Venue and F&B	PHRDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	450,000.00	450,000.00		TPB Year-End Recognition and December Townhall Meeting

**TOURISM PROMOTIONS BOARD**  
**Indicative Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Grocery Packs	PHRDD	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	1,000,000.00	1,000,000.00		TPB Year-End Recognition and December Townhall Meeting
	Program Management Fee/Resource Speaker	PHRDD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Learning Over Lunch and January Townhall Meeting for 2024
	Venue and F&B with physical and technical requirements	PHRDD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	4th Quarter of 2023	4th Quarter of 2023	Corporate Budget	450,000.00	450,000.00		Learning Over Lunch and January Townhall Meeting for 2024
	Venue and F&B with physical and technical requirements	PHRDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	450,000.00	450,000.00		Civil Service Month - Taunang Parangal sa Bayaning Pilipino
	Program Management Fee/Resource Speaker	PHRDD	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Civil Service Month - Taunang Parangal sa Bayaning Pilipino
	Venue with F&B and logistics	PHRDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	150,000.00	150,000.00		Pre-retirement interventions
	Emergency Quick Response Membership	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	166,000.00	166,000.00		Health and Wellness
	Annual Physical Examination	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	575,505.00	575,505.00		Health and Wellness
	Flu Vaccine	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	174,300.00	174,300.00		Health and Wellness
	Pneumonia Vaccine	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	210,000.00	210,000.00		Health and Wellness
	Assorted Medicine for TPB Clinic	PHRDD	NO	Shopping	Year Round	N/A	Year Round	Year Round	Corporate Budget	40,000.00	40,000.00		Health and Wellness
	Mental Health Program Learning Session Resource Speaker	PHRDD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	435,000.00	435,000.00		Health and Wellness
	Mental Health Consultation Fees	PHRDD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	155,800.00	155,800.00		Health and Wellness
	Brochures/Flyers/banners/Infographics/GAD Shirts/Jacket/Tokens	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	817,839.80	817,839.80		Gender and Development - IEC materials
	Movie rental for online film showing	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	50,000.00	50,000.00		Gender and Development - Women's month celebration
	Resource Speaker	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Gender and Development - Women's month celebration
	Film Screening Activity	PHRDD	NO	NP-53.9 - Small Value Procurement	3rd Quarter of 2023	N/A	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Gender and Development - 18day campaign to end VAW
	Resource Speaker Management	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	100,000.00	100,000.00		Gender and Development - Online Gender Sensitivity Training
	Resource Speaker/Facilitator Management	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	300,000.00	300,000.00		In-house and Public GAD Learning Sessions
	Venue and F&B	PHRDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	315,000.00	315,000.00		In-house and Public GAD Learning Sessions
	ID Printer Ribbon and other supplies	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	50,000.00	50,000.00		
	Clothing Allowance	PHRDD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	690,000.00	690,000.00		PS Budget
	Office Supplies	PGSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Year Round	Year Round	Corporate Budget	843,045.14	843,045.14		Available in PS-DBM
	Office Supplies	PGSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Year Round	Year Round	Corporate Budget	9,600.00	9,600.00		
	Office Supplies	PGSD	NO	Shopping	Year Round	N/A	Year Round	Year Round	Corporate Budget	4,113,665.00	4,113,665.00		
	Office Supplies	PGSD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	20,000.00	20,000.00		Business cards
	Office Supplies	PGSD	NO	Direct Contracting	N/A	N/A	Year Round	Year Round	Corporate Budget	48,500.00	48,500.00		Toners for copying machine and duplicator
	Other Supplies Expenses	PGSD	NO	Shopping	Year Round	N/A	Year Round	Year Round	Corporate Budget	2,274,673.00	2,274,673.00		
	Cabinet Lateral 3 layer	PGSD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	34,500.00	34,500.00		
	Cabinet Lateral 4 layers	PGSD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	43,500.00	43,500.00		
	Mobile Pedestal	PGSD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	10,800.00	10,800.00		
	Various Semi-Expendable items	PGSD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	61,200.00	61,200.00		
	3TR ceiling Cassette Airconditioner, Split type, INVERTER with installation	PGSD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	400,000.00		400,000.00	
	2.5HP wall mounted inverter split type airconditioner with installation	PGSD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	90,000.00		90,000.00	
	Office Building Improvements / Renovation	PGSD	NO	NP-53.9 - Small Value Procurement	2nd Quarter of 2023	N/A	2nd Quarter of 2023	2nd Quarter of 2023	Corporate Budget	800,000.00		800,000.00	
	Sofa, Tables, Cabinets, Dividers, etc.	PGSD	NO	NP-53.9 - Small Value Procurement	1st Quarter of 2023	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	210,000.00		210,000.00	
	MPV/AUV - 7 Seater	PGSD	NO	Competitive Bidding	2nd Quarter of 2023	2nd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	Corporate Budget	2,500,000.00		2,500,000.00	

**TOURISM PROMOTIONS BOARD**  
**Indicative Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Gasoline	PGSD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Year Round	Year Round	Corporate Budget	2,400,000.00	2,400,000.00		
	Landline	PGSD	NO	Direct Contracting	N/A	N/A	Year Round	Year Round	Corporate Budget	1,000,000.00	1,000,000.00		
	Mobile	PGSD	NO	Direct Contracting	N/A	N/A	Year Round	Year Round	Corporate Budget	900,000.00	900,000.00		
	Water	PGSD	NO	Direct Contracting	N/A	N/A	Year Round	Year Round	Corporate Budget	30,000.00	30,000.00		
	Electricity	PGSD	NO	Direct Contracting	N/A	N/A	Year Round	Year Round	Corporate Budget	1,700,000.00	1,700,000.00		
	Office Space Rent	PGSD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Year Round	Year Round	Corporate Budget	10,012,000.00	10,012,000.00		
	Plant Rental	PGSD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2022	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	500,000.00	500,000.00		
	Radio Subscription and Maintenance	PGSD	YES	Direct Contracting	N/A	N/A	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	276,000.00	276,000.00		
	Freight Expenses / Delivery	PGSD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	100,000.00	100,000.00		
	Subscription Expenses	PGSD	NO	Direct Contracting	N/A	N/A	Year Round	Year Round	Corporate Budget	362,120.00	362,120.00		
	Janitorial Services	PGSD	YES	Competitive Bidding	4th Quarter of 2022	4th Quarter of 2022	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	4,200,000.00	4,200,000.00		
	Security Services	PGSD	NO	Competitive Bidding	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	Corporate Budget	4,700,000.00	4,700,000.00		
	Repair and Maintenance - Building	PGSD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	675,518.05	675,518.05		
	Repair and Maintenance - Equipment	PGSD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	250,000.00	250,000.00		
	Repair and Maintenance - F&F	PGSD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	250,000.00	250,000.00		
	Repair and Maintenance - Motor Vehicles	PGSD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	962,866.45	962,866.45		
	Taxes, Duties and Licenses	PGSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Year Round	Year Round	Corporate Budget	400,000.00	400,000.00		
	Fidelity Bond	PGSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Year Round	Year Round	Corporate Budget	400,000.00	400,000.00		
	Insurance Premiums	PGSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Year Round	Year Round	Corporate Budget	1,100,000.00	1,100,000.00		
	Other MOOE	PGSD	NO	NP-53.9 - Small Value Procurement	Year Round	N/A	Year Round	Year Round	Corporate Budget	100,000.00	100,000.00		

Prepared by:

  
**ELOISA A. ROMERO**  
 Head, BAC Secretariat

September 27, 2022

Recommending Approval:

**N.A.**  
 BAC Member  
 (End-User Representative)


  
**LEAH MARIE C. SY**  
 BAC Vice-Chairperson

  
**ATTY. GREGORY NUEGA**  
 BAC Member

  
**RAMON JULIAN DE VEYRA, JR.**  
 BAC Member

  
**ATTY. VENANCIO C. MANUEL III**  
 BAC Chairperson

Approved by:

  
**ATTY. CHARLES AAMES M. BAUTISTA**  
 Officer - In - Charge  
 Tourism Promotions Board