

**STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS**

**REQUIREMENTS: PROCUREMENT FOR THE SERVICES OF FOOD & BEVERAGES SUPPLIER FOR NATIONAL COUNCIL OF CHRISTIAN CHURCHES CONVENTION**

**Quotation No. TPB-PR 2022-09-301 (PR No.9.033)**

ITEM 1 LOT	TECHNICAL SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)
1	TPB is seeking a hotel/resort which can be the food & beverage (F&B) Supplier to provide the necessary requirements for the TPB-hosted snacks and dinner for the participants of the NCCCC event.	
2	Activity : PM Snacks and Dinner Indicative Date : 04 October 2022 Venue : Belmont Hotel, Boracay Audience : 150 local participants	
3	<b>REQUIREMENTS</b> <ol style="list-style-type: none"> <li>1. Must be a hotel/resort or tourism-related establishment that will serve as a venue for the services of food and beverage</li> <li>2. Provide catering services for 150 guests</li> <li>3. Serve PM snack and dinner in buffet set up with servers (managed or assisted)</li> <li>4. Must be located within the vicinity of New Coast, Boracay and accredited by Belmont Hotel, Boracay</li> <li>5. For dinner, the Supplier should submit three (3) menu options to TPB to include soup, salad and at least three (3) mains (fish, chicken, pork/beef option) dessert, and drinks</li> </ol>	

	<ol style="list-style-type: none"> <li>6. For snacks, the supplier should submit at least three (3) different types of snacks and beverages (tea or coffee, or cold beverages)</li> <li>7. Provisions for possible dietary restrictions such as vegetarian or pescatarian</li> <li>8. Water stations/flowing coffee or tea</li> <li>9. Complete set-up of buffet stations to match the theme of the reception</li> <li>10. Dressed cocktail tables/chairs to match the theme of the reception</li> <li>11. Uniformed and well-trained waiters/service personnel who can converse in English</li> <li>12. Provision of plates, glassware, utensils, table napkins, and condiments</li> <li>13. Labels/brief description of each menu on the buffet table, indicating allergens</li> <li>14. Set-up should be ready an hour before the start of the event, food to be served must be fresh and warm</li> </ol>	
4	<ol style="list-style-type: none"> <li>1. Must be Filipino-owned, operated, and legally registered establishment under Philippine laws</li> <li>2. Must have a minimum of two (2) years experience in the hotel/food and beverage business</li> <li>3. Preferably have worked with the Department of Tourism (DOT) / Tourism Promotions Board (TPB) in one of the DOT/TPB-organized events in the past two (2) years</li> <li>4. Must have provided services for government institutions for international and local events/functions</li> <li>5. Must be accredited with the Philippine Government Electronic Procurement System (PHILGEPS)</li> <li>6. Willing to provide services on “send-bill” arrangement to TPB</li> </ol>	

I hereby certify to comply and deliver all of the above requirements.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature over Printed Name  
of Authorized Representative

\_\_\_\_\_  
Date