

October 25, 2022

REQUEST FOR PROPOSAL

The **TOURISM PROMOTIONS BOARD** invites you to submit proposal for the item/s listed below;

Quotation No. TPB-PR 2022.10.377
PR No. 6.022

Requirements: Services of an Event Management Company/Professional Congress Organizer /
Educational and Training Services to Conduct the Hybrid Seminars on Digital
Marketing, Capacity Building and Skills Development

Approved Budget: **Two Million Pesos (Php2,000,000.00)**

The TPB, through its Bids and Awards Committee (BAC), intends to procure the Consulting Services for above requirements. Please see the attached **Term of Reference, Rating Sheet for Technical Bid/Proposal Criteria, and Checklist Requirements** for your reference.

The procurement of **consulting services** will be undertaken in accordance with **Section 53.1** of the Revised Implementing Rules and Regulations of Republic Act No. 9184, other known as the Government Procurement Law.

As such, **Consulting Company** is invited to **submit the Eligibility, Technical, Financial Proposal** duly signed by your authorized representative not later than **November 4, 2022, until 10:00 A.M.** for the items described in the **Term Of Reference and Checklist Requirements, subject to the Terms and Conditions** stated herewith.

The manual opening of the **Eligibility, Technical, Financial and Presentation** of the suppliers/consultants shall be on **November 4, 2022 4:00 P.M.** at the TPB Office.

Copies of the following eligibility/legal requirements are also required to be submitted along with your proposal, please see the attached Checklist Requirement

Please submit your **2 copies of proposal** documents to the Bids and Awards Committee, Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila

For any clarification, you may contact the BAC Secretariat at telephone number 8525-9318 loc. 261 or email at soc_torres@tpb.gov.ph and bac_sec@mis.tpb.gov.ph

Thank you very much.

(sgd)
ATTY. VENANCIO C. MANUEL III
Chairperson
Bids and Awards Committee