

**STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS**

**PROJECT: TRANSPORTATION SERVICES FOR TPB STRATEGIC PLANNING AND HARMONIZATION WORKSHOP (PR No. 10.055)**

**Quotation No. TPB-PR.2022.10.379**

**[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]**

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)				
1	<p><b>BACKGROUND:</b> The Tourism Promotions Board (TPB), together with its consultant will be conducting a four (4) day Strategic Planning and Harmonization Workshop. Participants are the Tourism Board, the TPB Management Committee Members and select key personnel.</p> <p><b>INDICATIVE DATES:</b> 13-16 December 2022 (target dates of implementation)</p> <p><b>NO. OF PARTICIPANTS:</b> 73 participants</p>					
2	<p><b>OBJECTIVE:</b> This project requires the engagement of a transport or tour operator company for the provision of transportation requirements during the conduct of the four (4) day Strategic Planning and Harmonization Workshop.</p>					
3	<p><b>I. SPECIFICATIONS</b></p> <table border="1" data-bbox="293 1470 1209 1839"> <thead> <tr> <th data-bbox="293 1470 394 1522">Item</th> <th data-bbox="394 1470 1209 1522">SPECIFICATIONS</th> </tr> </thead> <tbody> <tr> <td data-bbox="293 1522 394 1839">1</td> <td data-bbox="394 1522 1209 1839"> <p><b>Routes</b> The Service Provider is to provide transportation services for 2-days within the four (4) day Strategic Planning and Harmonization Workshop on 13 to 16 December 2022. Indicative target dates are on Day 1 (13 December 2022) and Day 4 (16 December 2022).</p> <p>First Day Services</p> <ul style="list-style-type: none"> <li>- Early A.M. pick-up of participants at the TPB office site at Legaspi Towers 300, Inc., Malate Manila to the designated</li> </ul> </td> </tr> </tbody> </table>	Item	SPECIFICATIONS	1	<p><b>Routes</b> The Service Provider is to provide transportation services for 2-days within the four (4) day Strategic Planning and Harmonization Workshop on 13 to 16 December 2022. Indicative target dates are on Day 1 (13 December 2022) and Day 4 (16 December 2022).</p> <p>First Day Services</p> <ul style="list-style-type: none"> <li>- Early A.M. pick-up of participants at the TPB office site at Legaspi Towers 300, Inc., Malate Manila to the designated</li> </ul>	
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		<p>hotel within Clark Freeport and Special Economic Zone, Pampanga</p> <ul style="list-style-type: none"> <li>- Whole day rental of the vehicle with site inspection to be conducted in Capas, Tarlac (Clark Freeport and Special Economic Zone, Pampanga to <i>New Clark City, Tarlac</i>)</li> <li>- Return trip drop off to the designated hotel within Clark Freeport and Special Economic Zone, Pampanga</li> </ul> <p>Second Day Services</p> <ul style="list-style-type: none"> <li>- Whole day rental of the transport vehicles and services</li> <li>- Afternoon pick-up of participants from the designated hotel within Clark Freeport and Special Economic Zone, Pampanga to the TPB office site at Legaspi Towers 300, Inc., Malate Manila</li> <li>- Pre-identified drop-off points within the return route as an option for select participants</li> <li>- Skyway Stage 3 route to be taken on the return trip to the office</li> </ul>	
2		<p><b>General Specifications</b></p> <ul style="list-style-type: none"> <li>a. Must be DOT Accredited transport service/tour operator</li> <li>b. Compliance with the DOT New Normal Health and Safety Guidelines for Tourist Land Transport Services</li> </ul>	
3		<p><b>Technical Requirements</b></p> <ul style="list-style-type: none"> <li>a. Vehicles must be a Tour Bus with current registration and insurance and conforms to the following specifications: <ul style="list-style-type: none"> <li>Required: <ol style="list-style-type: none"> <li>1. well-ventilated and with air conditioning be on non-recirculated mode</li> <li>2. at least 37-41 seater/passenger capacity</li> <li>3. 2x2 column seating arrangement</li> <li>4. with overhead luggage racks</li> </ol> </li> <li>Optional: <ol style="list-style-type: none"> <li>1. Wi-Fi ready</li> <li>2. in seat chargers</li> <li>3. on board video and stereo</li> </ol> </li> </ul> </li> <li>b. Two tour (2) buses adhering to Passenger Limit Guidelines set by the DOTr and LTFRB as applies</li> <li>c. Must have a thermometer gun, basic first-aid kits, and sanitation kits with 70- percent solution alcohol, tissue paper and disposable wet wipes, for the free use of passengers, at least 3 big umbrellas, and repair tool kits inside all vehicles</li> <li>d. Provide a separate trash bag for all gloves, facemasks, PPE sets, wet wipes and other sanitation disposables used by the passengers shall be available inside the vehicle.</li> <li>e. Group passenger insurance provided and included in the service rates.</li> </ul>	

	<ul style="list-style-type: none"> <li>f. Rates must include the use of vehicles, drivers’ services (inclusive of overtime of the drivers), drivers’ meals and communication expenses, parking fees, toll fees, vehicle maintenance, and consumables such as fuel, oil and lubricants.</li> <li>g. Drivers must have at least three years of experience as professional driver, be familiar with the major and minor routes and traffic conditions in the areas within Greater Metro Manila, Bulacan, Pampanga, and Tarlac</li> <li>h. Assigned drivers to the vehicles must undergo swab test 2 days prior to the first day of service and meet the criteria of having negative results. The Service Provider must have a standby replacement driver who also underwent a swab test 2 days prior to the first day of service and meet the criteria of having negative results in case the primary driver assigned becomes indisposed.</li> <li>i. Drivers must observe personal hygiene and proper grooming. They must be in uniform and should wear personal protective equipment (PPE), complete with face masks and gloves, provided by their transport operator.</li> <li>j. Deep cleaning and proper disinfection and sanitation of vehicles before and after every use, especially the frequently touched surfaces such as seats, armrests, door handles, light, and air controls.</li> <li>k. Provision of proper, approved, clean signage for the vehicles assigned for TPB.</li> <li>l. Prompt and timely service in keeping with the agreed to timelines relative to this project.</li> </ul>	
4	<p><b>II. ELIGIBILITY REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>1. Must be Filipino owned, operated and legally registered transportation or tour operator company under Philippine laws;</li> <li>2. Must be accredited with the Philippine Government Electronic Procurement System (PHILGEPS);</li> <li>3. Must have an existing credit line with TPB or would allow send-bill arrangement.</li> </ul>	
5	<p><b>III. SPECIAL AND SPECIFIC CONDITIONS</b></p> <ul style="list-style-type: none"> <li>1. Should the indicative dates stated herein be not workable, then the actual dates may be worked out by both parties subject to mutual availability and agreement without changes to the other specifications stated in this Term of Reference.</li> </ul>	

	<p>2. Force Majeure:</p> <p>If and to the extent that a Party’s performance of any of its obligations pursuant to this Agreement is prevented, hindered or delayed directly or indirectly by fire, flood, earthquake, elements of nature or acts of God, acts of war, terrorism, riots, civil disorders, rebellions or revolutions, or any other similar cause beyond the reasonable control of such Party (each a “Force Majeure Event”), and such non-performance, hindrance or delay could not have been prevented by reasonable precautions, then the non-performing, hindered or delayed Party shall be excused for such nonperformance, hindrance or delay, as applicable, of those obligations affected (the “Affected Services”) by the Force Majeure Event for as long as the Force Majeure Event continues and, except as otherwise provided in this Section, such Party continues to use its commercially reasonable efforts to recommence performance whenever and to whatever extent possible without delay, including through the use of alternate sources, workaround plans or other means. The Party whose performance is prevented, hindered or delayed by a Force Majeure Event shall promptly notify the other Party of the occurrence of the Force Majeure Event and describe in reasonable detail the nature of the Force Majeure Event.</p> <p>The Impacted Party shall give Notice within 14 days of the Force Majeure Event to the other party, stating the period of time the occurrence is expected to continue. The Impacted Party shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized. The Impacted Party shall resume the performance of its obligations as soon as reasonably practicable after the removal of the cause. In the event that the Impacted Party’s failure or delay remains uncured for a period of 90 days following Notice given by it, the other party may thereafter terminate the contract agreement specific to this Terms of Reference upon Notice.</p> <p>Further, TPB and the Service Provider hereby acknowledge that while current events related to the Covid-19 pandemic are known, future impacts of the outbreak are unforeseeable and shall be considered a Force Majeure event to the extent that they prevent the performance of a Party's obligations under this Terms of Reference.</p>	
6	<p><b>IV. APPROVED BUDGET FOR CONTRACT</b></p> <p><b><u>ONE HUNDRED NINETY-FIVE THOUSAND PESOS (PhP 195,000.00)</u></b> inclusive of all applicable fees and taxes.</p>	
7	<p><b>V. TERMS OF PAYMENT</b></p>	

	<ol style="list-style-type: none"> <li>1. Send bill arrangement.</li> <li>2. Preferably has a Landbank account. Payment will be made through LBP bank deposit</li> <li>3. In case the supplier does not have a Landbank account, bank charges will be shouldered by the supplier</li> </ol> <p>For particulars, please contact:</p> <p><b>WILSON R. SUBA</b>  Telephone numbers: (02) 525-9318 to 27 local 209 or (02) 525-6443  Email address: wilson_suba@tpb.gov.ph</p> <p><b>SHERYLL KARUNUNGAN</b>  Telephone numbers: (02) 525-9318 to 27 local 209 or (02) 525-6443  Email address: sheryll_karunungan@tpb.gov.ph</p>	

I hereby certify to comply and deliver all of the above requirements.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature over Printed Name  
of Authorized Representative

\_\_\_\_\_  
Date