

REQUEST FOR QUOTATION

07 October 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2022.10.330

PR No. 9.043

REQUIREMENTS: SERVICE PROVIDER OF CULTURAL ENTERTAINMENT FOR THE 27th ASEAN LABOUR MINISTERS MEETNG (ALMM) AND RELATED MEETINGS

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount												
1 LOT	<p align="center">SERVICE PROVIDER OF CULTURAL ENTERTAINMENT FOR THE 27th ASEAN LABOUR MINISTERS MEETNG (ALMM) AND RELATED MEETINGS</p> <p>SCOPE OF WORK/SERVICES</p> <table border="1"> <tr> <td>EVENT</td> <td>27th ASEAN Labour Ministers' Meeting and Related Meetings</td> </tr> <tr> <td>DATE & TIME</td> <td>28 October 2022, Friday 7:00-9:00 PM</td> </tr> <tr> <td>VENUE</td> <td>TBA</td> </tr> <tr> <td>AUDIENCE PROFILE</td> <td><u>More than 70</u> Labor Ministers, Vice Ministers and Senior Officials from the ASEAN Member Countries plus China, Japan and South Korea and <u>100</u> Local Delegates.</td> </tr> <tr> <td>THEME</td> <td>Best of Philippine dances showing Luzon, Visayas and Mindanao culture.</td> </tr> <tr> <td>SHOW DURATION</td> <td>15-20 minutes lively Philippine cultural dance presentation with audience participation</td> </tr> </table>	EVENT	27 th ASEAN Labour Ministers' Meeting and Related Meetings	DATE & TIME	28 October 2022, Friday 7:00-9:00 PM	VENUE	TBA	AUDIENCE PROFILE	<u>More than 70</u> Labor Ministers, Vice Ministers and Senior Officials from the ASEAN Member Countries plus China, Japan and South Korea and <u>100</u> Local Delegates.	THEME	Best of Philippine dances showing Luzon, Visayas and Mindanao culture.	SHOW DURATION	15-20 minutes lively Philippine cultural dance presentation with audience participation	PhP120,000.00	PhP120,000.00
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SHOW DURATION	15-20 minutes lively Philippine cultural dance presentation with audience participation														

	<ol style="list-style-type: none"> 1. The presentation should depict the best of Philippine music, songs, and dances in both traditional/cultural and contemporary genres in a fresh, dynamic, and unique approach, fit for an international audience. 2. The presentation should include snippets of Asian dances and songs should be part of the presentation to foster camaraderie with other Asian delegates. 3. The entertainment company must be flexible in dividing the dance presentation into sets as deemed fit in the program. 4. The presentation should be appropriate to the event and venue. 5. The entertainment company shall provide the costumes and props necessary for the performances. 6. Supplier shall arrange for, and shoulder, the performers' professional fees, and production assistants; travel and other expenses, land transportation, accommodation, meals, and other miscellaneous expenses, as needed. 7. Supplier should coordinate with the venue ahead of time for the technical requirements of the performances, such as lights and sounds, audiovisual system, staging, emcee spiels (if any), schedule of the dry run, and other elements of the show. <p>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</p> <ol style="list-style-type: none"> 1. Company Profile 2. SEC Registration Certificate 3. List of handled at least two (2) government projects/events. 		
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	<p>4. List of participation in world dance competitions or cultural performances overseas in the past three (3) years.</p> <p>LEGAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's permit 3. Income/Business Tax Return 4. Omnibus Sworn Statement <p>Attachments:</p> <ol style="list-style-type: none"> 1. Technical Specifications <p>Note:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days. 		
Terms	30 days upon receipt of the invoice		
ABC	Approved Budget for the Contract (ABC) is PhP120,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **12 October 2022 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

Sgd.

ROSELLE D. ROMERO

Acting Head, Procurement and General Services Division
Administrative Department

Contact Person

(MISS) GENESIS WEIYN B. LEE

Contact No.

(8) 525-7312 local 266

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