

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

PROJECT: Google Workspace Software Licenses (PR No. 11.060)

Quotation No. TPB-PR.2022.11.433

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)														
1	1. PROJECT NAME: 1.1. Procurement of Google Workspace Software Licenses															
2	2. APPROVED BUDGET FOR THE CONTRACT: 2.1. Seven Hundred Seventy Thousand Pesos (P770,000.00) 2.2. Inclusive of all applicable fees and taxes															
3	3. DELIVERABLES: <table><tr><th>Item</th><th>Unit</th><th>Quantity</th><th>Duration</th></tr><tr><td>Google Workspace Business Starter</td><td>license</td><td>195</td><td rowspan="3">3 months</td></tr><tr><td>Google Workspace Business Standard</td><td>license</td><td>5</td></tr><tr><td>Cloud Storage 200 GB</td><td>license</td><td>100</td></tr></table>	Item	Unit	Quantity	Duration	Google Workspace Business Starter	license	195	3 months	Google Workspace Business Standard	license	5	Cloud Storage 200 GB	license	100	
Item	Unit	Quantity	Duration													
Google Workspace Business Starter	license	195	3 months													
Google Workspace Business Standard	license	5														
Cloud Storage 200 GB	license	100														
4	4. REQUIRED BIDDER QUALIFICATIONS 4.1. Must be an IT company operating for at least five (5) years 4.2. Must be an authorized reseller of Google and submit a certificate as an authorized reseller 4.3. Should there be a new service provider for TPB’s Google Workspace licenses, the winning service provider must coordinate with the current service provider to ensure a smooth transition.															

5	5. REQUIRED FEATURES, FUNCTIONALITIES, AND TECHNICAL SPECIFICATIONS 5.1. Email service 5.1.1. ad-free email 5.1.2. supports custom domain name 5.1.3. includes phishing and spam protection	
6	5.2. Cloud Storage 5.2.1. 30GB capacity per user (for the Business Starter) 5.2.2. 200GB capacity per user (for the Cloud storage license) 5.2.3. 2TB capacity per user (for the Business Standard) 5.2.4. with a desktop app to sync and save files locally to the user's computer 5.2.5. supports file and folder sharing	
7	5.3. Calendar 5.3.1. Browse and reserve conference rooms 5.3.2. Appointment booking pages	
8	5.4. Web-based content creation 5.4.1. create and edit documents using a web browser 5.4.2. create and edit spreadsheets using a web browser 5.4.3. create and edit presentation slides using a web browser 5.4.4. real-time and collaborative editing 5.4.5. forms and survey builder	
9	5.5. Video and voice conferencing 5.5.1. up to 24 hours meeting/call duration 5.5.2. with noise cancellation 5.5.3. supports digital whiteboard 5.5.4. save meeting recordings to bundled cloud storage 5.5.5. supports polling and Q&A 5.5.6. with hand raising feature 5.5.7. supports breakout rooms	
10	5.6. Administration 5.6.1. web-based portal for managing and administration <ul style="list-style-type: none"> • allocation and deallocation of licenses • multi-role administrator • assign and organize users into groups • assign or reset passwords 	

	5.6.2. with a mobile app for on-the-go access to admin features							
11	5.7. Support 5.7.1. 24/7 support for the duration of the license subscription 5.7.2. email and chat communication channels							
12	6. PROJECT TIMELINE Must be delivered within seven (7) calendar days upon receipt of Notice to Proceed, after which liquidated damages shall be imposed.							
13	7. PAYMENT SCHEDULE Payment will be on a send-bill arrangement to be settled within thirty (30) calendar days upon receipt of a billing statement and complete supporting documents subject to usual accounting rules and regulations. Payments will be made through a Landbank of the Philippines (LPB) deposit. In case the supplier does not have an LBP account, bank charges will be shouldered by the supplier. <table border="1"> <thead> <tr> <th>Milestone</th><th>Payment (% of the contract amount)</th><th>Activity</th></tr> </thead> <tbody> <tr> <td>1</td><td>100%</td><td> Delivery software licenses Documentation: <ul style="list-style-type: none"> Certificate of completion and acceptance signed by the MIS Department Head </td></tr> </tbody> </table>	Milestone	Payment (% of the contract amount)	Activity	1	100%	Delivery software licenses Documentation: <ul style="list-style-type: none"> Certificate of completion and acceptance signed by the MIS Department Head 	
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1	100%	Delivery software licenses Documentation: <ul style="list-style-type: none"> Certificate of completion and acceptance signed by the MIS Department Head 						
14	8. CONTRACT DURATION The subscription shall be effective for 3 months, preferably from January 01, 2023 to March 31, 2023.							
15	9. PROJECT OFFICER CONTACT DETAILS <table border="1"> <thead> <tr> <th></th><th>Primary</th><th>Alternate</th></tr> </thead> <tbody> <tr> <td>Name</td><td>Nollie Jay Rafer</td><td>Ian Carlo Q. Santos</td></tr> </tbody> </table>		Primary	Alternate	Name	Nollie Jay Rafer	Ian Carlo Q. Santos	
	Primary	Alternate						
Name	Nollie Jay Rafer	Ian Carlo Q. Santos						

		Email Address	nj_rafer@tpb.gov.ph	ian_santos@tpb.gov.ph	
		Landline #	8525-9318 loc 217	8525-9318 loc 216	

I hereby certify to comply and deliver all of the above requirements.

Name of Company

Signature over Printed Name
of Authorized Representative

Date