

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS
PROJECT: CATERING SERVICES FOR ASSOCIATION SUMMIT 10 (PR No. 10.073)

Quotation No. TPB-PR.2022.10.399

[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification]

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)										
1	<p>I. SCOPE OF WORK/SERVICES</p> <p>Specifications:</p> <table><tr><td>Event</td><td>Associations Summit 10</td></tr><tr><td>Date Time</td><td>23 November 2022, Wednesday AM Snacks: 10:00 am – 11:00 am (indicative) Lunch: 12:00 nn – 1:00 pm PM Snacks: 2:00 pm – 3:00 pm (indicative) Heavy Cocktails: 5:00 pm – 6:00 pm (indicative)</td></tr><tr><td>Venue</td><td>Philippine International Convention Center (PICC) Meeting Rooms 2 and 3</td></tr><tr><td>Number of Pax</td><td>250 pax</td></tr><tr><td>Audience Profile</td><td>Leaders from the corporate and association sectors 15 – 20 foreign guests</td></tr></table> <p>The establishment/caterer/F&B provider should be able to deliver the following:</p>	Event	Associations Summit 10	Date Time	23 November 2022, Wednesday AM Snacks: 10:00 am – 11:00 am (indicative) Lunch: 12:00 nn – 1:00 pm PM Snacks: 2:00 pm – 3:00 pm (indicative) Heavy Cocktails: 5:00 pm – 6:00 pm (indicative)	Venue	Philippine International Convention Center (PICC) Meeting Rooms 2 and 3	Number of Pax	250 pax	Audience Profile	Leaders from the corporate and association sectors 15 – 20 foreign guests	
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	<ol style="list-style-type: none"> 1. Must be able to serve the following food and beverage requirements for 250 pax on 23 November 2022 at the PICC: <ul style="list-style-type: none"> • Light AM Snacks: 10:00 am – 11:00 am (indicative) • Bento box/buffet lunch: 12:00 nn – 1:00 pm • Light PM Snacks: 2:00 pm – 3:00 pm (indicative) • Heavy cocktails: 5:00 pm – 6:00 pm (indicative) 2. Must be able to provide a selection of menus. Must submit at least two (2) menu options for each meal; 3. Must be able to accommodate dietary restrictions of guests (gluten-free, halal, vegetarian, diabetic, people with allergies, etc. with 15% provision for every meal or based on the list to be provided by TPB; 4. Must be amenable to food tasting prior to the event, as may be required; 5. Must be able to provide the appropriate number of dressed tables, table centerpieces, and ambient decors to complement the theme of AS10 focusing on sustainability; 6. Must be able to provide a sufficient number of uniformed and well-trained banquet service personnel as well as standby waiters and a dedicated Event Sales Leader to attend to all arrangements; 7. Any other requirements that may be mutually agreed upon by the TPB and the supplier. 	
2	II. PROJECT IMPLEMENTATION SCHEDULE (indicative) 23 November 2022	
3	III. ELIGIBILITY REQUIREMENTS <ol style="list-style-type: none"> 1. Must be the official and exclusive concessionaire/catering/food service provider of the Philippine International Convention Center (PICC); 2. Must be an operating and legally registered establishment under Philippine Laws; 	

	3. Must be willing to provide services on “send bill” arrangements to TPB.	
4	IV. APPROVED BUDGET FOR THE CONTRACT The approved Budget for the Contract (ABC) is SEVEN HUNDRED FIFTY THOUSAND PESOS (P750,000.00) inclusive of all applicable fees and taxes.	
5	V. TERMS OF PAYMENT 1. Send bill arrangement 2. Full payment 30 working days or after services and billing are rendered in full/complete The Statement of Account/Billing Statement should be submitted by the winning bidder for the processing of payment with detailed costs for all services rendered to include management fee addressed to: MARIA MARGARITA MONTEMAYOR NOGRALES Chief Operating Officer Tourism Promotions Board 4/F Legaspi Towers 300, Roxas Blvd., Manila 1100 3. Payment will be made through the Land Bank of the Philippines (LBP) account. If the winning bidder does not have an account at the LBP, bank charges to a preferred alternate bank will be shouldered by the bidder.	
6	VI. CONTRACT DURATION One-time engagement shall commence from the acceptance of the Notice to Proceed (NTP).	
VII. ADDITIONAL INFORMATION Contact Persons: Ms. Mikaela Fuentes Project Officer Sales and Accounts Management Division, MICE Department mikaela_fuentes@tpb.gov.ph		

I hereby certify to comply and deliver all of the above requirements.

Name of Company

Signature over Printed Name
of Authorized Representative

Date

