

## STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

### SERVICES OF A TOUR OPERATOR FOR THE SITE VALIDATION OF THE PHILIPPINE TOUR GUIDES HYBRID CONFERENCE

NO.	SPECIFICATION	STATEMENT OF COMPLIANCE (COMPLY/NOT COMPLY)
1.	<b>ILOILO (3D/2N) November 21-23, 2022 <i>*indicative date</i></b>	
2.	<b>Accommodation for 4 rooms</b> at a Business category twin bed (if applicable/available) or its equivalent with breakfast for 3D/2N	
3.	<b>Meals for 8 pax (Lunch/Dinner/snacks)</b> @ least Php1, 500 per pax for 4 days. (2 TPB/4 TGFed/1 LGU/1 DOT)	
4.	<b>Land Transportation</b> One (1) unit of a van (2018 model or newer) with driver (inclusive of gas and parking fees.) <ul style="list-style-type: none"> <li>• Transfer in and out</li> <li>• Pick-up and drop-off of two (2) TPB personnel residence to the airport.</li> </ul> Validation of activities for 4 days	
5.	<b>Comprehensive Travel Insurance</b> with COVID-19 coverage subject for four (4) pax (2 TPB/ 2 TGFed)	
6.	<b>Domestic Air-ticket</b> 4 pax - Manila- Iloilo- Manila (Round trip) 20 kilos baggage allowance per pax pax per way (re-bookable and refundable)  1 pax Cebu- Iloilo (Round Trip) 20 kilos baggage allowance per pax pax per way (re-bookable and refundable)  1 pax/ Davao – Iloilo (Round Trip) with 20 kilos baggage allowance per pax pax per way (re-bookable and refundable)	
7.	On-site related expenses amounting to <b>Php10,000.00</b> Entrance Fees/Environmental Fees Airport Terminal Fees Porter Fees Incidental and other miscellaneous expenses (e.g., sampling of local delicacies, etc.)	
8.	<b>Coordination Meeting</b> with Local Tourism stakeholders amounting to Php15,000.00	
9.	Assistance in preparing/ securing entry documents, as necessary.	
10.	Willingness to respond to immediate/unforeseen changes in specifications. Must be able to provide an alternative itinerary, in case of rain, risk of the typhoon, and other unforeseen or fortuitous events subject to the approval of TPB.	
11.	Willing to provide services on a “send-bill” arrangement.	

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12.	Bidders must adhere to the DOT Guidelines from the Memorandum Circular No. 2020-008 and 2020-011, as well as the IATF Safety Guidelines and Protocols.	
13.	<b><i>Tour activities and/or schedules/dates may still be changed</i></b> based on recommendations from the DOT Regional Office and IATF orders on local travel restrictions.	
14.	Bidders should submit a budget bid proposal that reflects the cost of tours, activities, and logistical requirements. The TPB-initiated requested sponsorship (hosted/discounted) will be deducted from the bid amount. Thus, the tour operator will bill TPB <b><i>based on the actual cost per pax.</i></b>	

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SIGNATURE OVER PRINTED NAME / DATE