

REQUEST FOR QUOTATION

03 November 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2022.11.397

PR No. 10.086

REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE IMPLEMENTATION OF THE CORPORATE SOCIAL RESPONSIBILITY (CSR) PROGRAM-2ND LEG: NATIVE TREE TREK IN LA MESA ECOPARK AND ENVIRONMENTAL SUPPORT TO THE SOUTHERN SIERRA MADRE MOUNTAINS, TANAY RIZAL

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>SCOPE OF WORK/SERVICES DATE: 24-25 November 2022 (subject to change without prior notice) NO. OF PARTICIPANTS: 45 pax TPB Volunteers: 38 TPB Personnel NGO Volunteers: 5 Blogger/Vlogger: 1 Videographer: 1</p> <p>LAND TRANSPORTATION HOTEL ACCOMMODATION MEALS COVID-19 ANTIGEN TEST KIT TOUR COORDINATOR/TOUR GUIDE VIDEO COVERAGE TRAVEL INSURANCE OTHER REQUIREMENTS</p> <p>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS 1. Company Profile 2. SEC Registration Certificate 3. List of completed at least three (3) projects with private and/or government agencies. 4. DOT Accreditation Certificate</p>	PhP513,000.00	PhP513,000.00

	<p>LEGAL REQUIREMENTS</p> <ol style="list-style-type: none"> 1. PhilGEPS Registration Certificate 2. Business/Mayor's permit 3. Income/Business Tax Return 4. Omnibus Sworn Statement <p>Attachments:</p> <ol style="list-style-type: none"> 1. Technical Specifications 2. Itinerary 3. Statement of Compliance <p>Note:</p> <ol style="list-style-type: none"> 1. All entries must be typewritten on your company letterhead. 2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days. 		
Terms	30 days upon receipt of the invoice		
ABC	Approved Budget for the Contract (ABC) is PhP513,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **09 November 2022 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%).

Thank you very much.


ROSELLE D. ROMERO
03 November 2022
 Acting Head, Procurement and General Services Division
 Administrative Department

Contact Person
Contact No.

(MISS) GENESIS WEIYN B. LEE
(8) 525-7312 local 266