

## REQUEST FOR QUOTATION

15 November 2022

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2022.11.420

**PR No.** 10.091

**REQUIREMENTS: SERVICE PROVIDER OF CULTURAL ENTERTAINMENT FOR THE ADVANCED ASIAN DENTAL SUMMIT (AADS) 2022**

Quantity	Particulars		Estimated Unit Price	Estimated Total Amount
1 LOT	SERVICE PROVIDER OF CULTURAL ENTERTAINMENT FOR THE ADVANCED ASIAN DENTAL SUMMIT (AADS) 2022		PhP150,000.00	PhP150,000.00
	Event	Advanced Asian Dental Summit 2022		
	Date	12 December 2022 *indicative date		
	Venue	Philippine International Convention Center (TBC)		
	Audience Profile	1,100 delegates		
	Theme	Best of Philippine dances showing Luzon, Visayas, and Mindanao Culture		
	Show Duration	*15-20 minutes lively Philippine cultural dance presentation *20-30 minutes live ambient music during dinner (e.g., stringed instruments such as guitar or ethnic instruments)		
	1. The presentation should depict the best of Philippine music, songs, and dances in both traditional/cultural and			

	<p>contemporary genres in a fresh, dynamic, and unique approach, fit for an international audience.</p> <ol style="list-style-type: none"> <li>2. The presentation should include a snippet of Asian dances and songs should be part of the presentation to foster camaraderie with other Asian delegates.</li> <li>3. The entertainment company must be flexible in dividing the dance presentation into sets as deemed fit in the program.</li> <li>4. The presentation should be appropriate to the event and venue</li> <li>5. The entertainment company shall provide the costumes and props necessary for the performances</li> <li>6. Supplier shall arrange for, and shoulder, the performers' professional fees, and production assistants; travel and other expenses, land transportation, accommodation, meals, and other miscellaneous expenses, as needed</li> <li>7. Supplier should coordinate with the venue ahead of time for the technical requirements of the performances, such as lights and sounds, audiovisual system, staging, emcee spiels (if any), schedule of the dry run, and other elements of the show.</li> <li>8. Must submit in digital format photos of the performance.</li> </ol> <p><b>ADDITIONAL TECHNICAL/ELIGIBILITY REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>1. Company Profile</li> <li>2. SEC Registration Certificate</li> <li>3. List of handled at least two (2) government projects/events.</li> <li>4. List of participation in world dance competitions or cultural performances overseas in the past three (3) years</li> </ol>		
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	<b>LEGAL REQUIREMENTS</b> <ol style="list-style-type: none"> <li>1. PhilGEPS Registration Certificate</li> <li>2. Business/Mayor's permit</li> <li>3. Income/Business Tax Return</li> <li>4. Omnibus Sworn Statement</li> </ol> <b>Attachments:</b> <ol style="list-style-type: none"> <li>1. Technical Specifications</li> </ol> <b>Note:</b> <ol style="list-style-type: none"> <li>1. All entries must be typewritten on your company letterhead.</li> <li>2. Price Validity shall be for a period of <u>thirty (30)</u> calendar days.</li> </ol>		
Terms	30 days upon receipt of the invoice		
ABC	Approved Budget for the Contract (ABC) is PhP150,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **21 November 2022 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please be informed that the Tourism Promotions Board is evaluating our suppliers' performance based on these criteria: Quality (40%), Cost (25%), Timeliness (25%), and Customer Service (10%)

Thank you very much.

  
**ROSELLE D. ROMERO**  
15 Nov. 2022  
 Acting Head, Procurement and General Services Division  
 Administrative Department

Contact Person **(MISS) GENESIS WEIYN B. LEE**  
 Contact No. **(8) 525-7312 local 266**